

## **Move Out Inventory & Condition Form**

Inspection Date	Technician		Property	Ur
02-01-2024	Daniel Ortiz	M	leadowbrook	640
Resident Name			Martin MacGregor	
Forwarding Mailing Address			Not Available	
Date Resident Turned in Keys			Feb-01-2024	
LIVING ROOM:				
Ceilings / Lights:			Ok	<
Door / Closet:			Ok	<
Other:			Ok	<
Walls / Outlets:			Ok	(
Window:			Ok	<
Window coverings:			Ok	<
DINING ROOM:				
Ceilings / Lights:			(	Ok
Walls / Outlets:			(	Ok
Window:			(	Ok
Window coverings:			(	Ok
KITCHEN:				
Backsplash:				Ok
Cabinets:				
Cabinet Door:			Ok	<
Cabinets:				
Cabinet Handle:			C	Ok

Cabinets:		
Cabinet Shelf:	Ok	
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Not Ok
Charges Type		Clean
Charges		
Comment		Was left dirty



Counter Top:	Ok
Dishwasher:	

Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:		
Dishwasher Silverware Holder:	Ok	
Drip Pan:	I/A	
Electric Meter:	)k	
Faucet:	Ok	
Faucet Knobs:	)k	
Floors:	Ok	
Formica/Tiles:	Ok	
Garbage Disposal:	)k	
Kitchen Sink:	)k	

Microwave:	Ok
Other:	Ok
Oven / Range:	

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Oven was left very dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	N/A

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Not Ok
Charges Type	Clean
Charges	
Comment	Range top was left dirty as well



Oven / Range:		
Range Hood:	N/A	
Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Not Ok
Charges Type		Clean
Charges		
Comment		Was left very dirty



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet was left dirty with stains and damage to it needs to be replaced



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok

Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

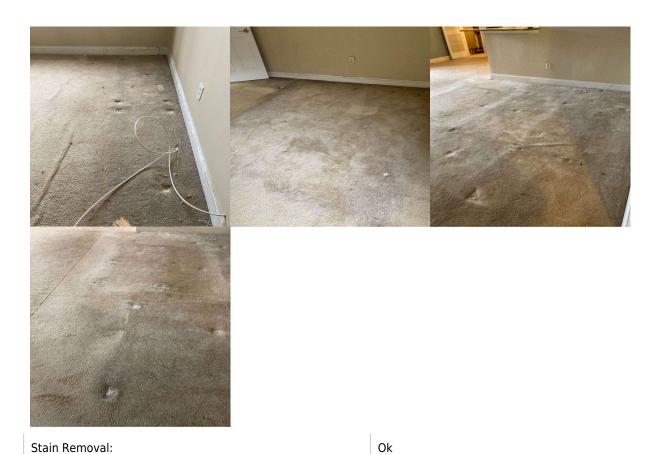
PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok

Charges Type	Replace
Charges	
Comment	Was left dirty and damage need to replace carpet



Shampoo 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Was left dirty and damage



MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-02-01
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok

Removal Of Bulk Items:	Ok	
Remove Debris (Per Bag):	Ok	
Sliding Mirror/Glass Door (2):	Ok	
Smoke Detector Alarm:	Ok	
Stoppage by foreign object in any drain:	Ok	
Switch Plate Covers:	Ok	
Thermostat Cover:	Ok	
Vertical Blinds:	Ok	
Vinly Tile Bathroom:	Ok	
Vinly Tile Kitchen:	Ok	
Was personal property left behind?:	Yes	
Estimated Value of Personal Property is.	\$0	
Window Screen(s) each:	Ok	
Window Sills:	Ok	
OVERALL:		
Signs of Moisture inside the apartment:	Ok	
Signs of Moisture outside the apartment:	Ok	
Resident		



Technician	Daniel Ortiz
Resident not available for signature	YES
Resident refused Signature	NO