

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
01-08-2025	Kenneth Poteat	251 Dekalb	E0218

Resident Name	David Beatty
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jan-08-2025

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Counter Top:	Not Ok
Charges Type	Repair
Charges	
Comment	Countertop will need to be sandblasted



Microwave:	Not Ok
Charges Type	Clean
Charges	



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Vince will need cleaning due to Curry smell left unit



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Oven left dirty



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator and freezer left dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom left dirty



Sink:	Not Ok
Charges Type	Repair
Charges	
Comment	Bathroom sink will need to be sandblasted



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub will need reglazing



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Closet Shelves:       Ok         Common Area damaged during moveout:       Ok         Door Intercom System:       Ok         Exhaust Fan:       Ok         Fan Blades:       Ok         If fire stops have been installed throughout the property, ensure fire stops are installed.:       Ok         Light Globes:       Ok         Mini Blind(s) each:       Ok         Outside Lights:       Ok         Phone Jack:       Ok         Rallings:       Ok         Removal Of Bulk Items:       Ok         Removal Of Bulk Items:       Ok         Siliding Mirror/Glass Door (2):       Ok         Smoke Detector Alarm:       Ok         Stoppage by foreign object in any drain:       Ok         Switch Plate Covers:       Ok         Vertical Blinds:       Ok         Vinly Tile Bathroom:       Ok         Vinly Tile Kitchen:       Ok         Was the resident locked out?:       No         Charges Type       Charges Type         Charges       Ok         Window Screen(s) each:       Ok         Window Sills:       Ok	Clear Storage Locker:	Ok
Door Intercom System:  Exhaust Fan: Ok Fan Blades: Ok If fire stops have been installed throughout the property, ensure fire stops are installed: Ok Light Globes: Ok Mini Blind(s) each: Ok Outside Lights: Ok Phone Jack: Ok Rallings: Ok Removal Of Bulk Items: Ok Remove Debris (Per Bag): Ok Siding Mirror/Glass Door (2): Ok Smoke Detector Alarm: Ok Stoppage by foreign object in any drain: Ok Switch Plate Covers: Ok Vertical Blinds: Ok Vinly Tile Bathroom: Ok Was the resident locked out?: Ok Ok Ok Ok Was the resident locked out?: Ok	Closet Shelves:	Ok
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Vinly Tile Kitchen:  Was the resident locked out?:  Charges Type  Charges  Window Screen(s) each:  Ok  Ok  Ok	Vertical Blinds:	Ok
Was the resident locked out?:  Charges Type  Charges  Window Screen(s) each:  No  Ok	Vinly Tile Bathroom:	Ok
Charges Type  Charges  Window Screen(s) each:  Ok	Vinly Tile Kitchen:	Ok
Charges 0 Window Screen(s) each: Ok	Was the resident locked out?:	No
Window Screen(s) each:  Ok	Charges Type	
	Charges	0
Window Sills: Ok	Window Screen(s) each:	Ok
	Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Lindy Community Representative Name	Kenneth Poteat



Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO