



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
01-05-2026	Kenneth Poteat	251 Dekalb	S0210

Resident Name	Allen Anderson
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys (For evictions - date all belongings were removed)	Jan-05-2026

LIVING ROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left in living room Trash left in closet



KITCHEN:	
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Kitchen sink left dirty Island left dirty



Is there a FireAvert red box, plug, and solenoid?:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	All removed



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Cook too and oven left dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator left dirty



BEDROOMS:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in bedroom Hole in wall in 1st bedroom



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damaged walls



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Bathroom left dirty Burn marks on bathroom sink



Other:	Not Ok
Charges Type	Repair

Charges	
Comment	Master bathroom tub needs glaze Bathroom left dirty



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub needs to be glazed



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok

Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok

Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
Lindy Community Representative Name	Kenneth Poteat



Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO