

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
01-03-2024	Daniel Ortiz	Meadowbrook	370

Resident Name	Evelyn Jackson
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jan-02-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	

Comment Was left dirty



Counter Top: Ok

Dishwasher:

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher Silverware Holder:		Ok
Drip Pan:	Ok	
Electric Meter: Ok		
Faucet:	Ok	
Faucet Knobs:	Ok	
Floors:	Not Ok	
Charges Type	Replace	
Charges		
Comment	Floor was left dirty and damaged need to replace it	



Formica/Tiles: Not Ok

Charges Type	Replace
Charges	
Comment	Floor was left dirty and sticky and damaged



Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	N/A
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Oven / Range:		
Range Hood:	Range Hood:	
Oven Door Handle: Ok		
Oven Racks:	Ok	
nge Top:  Not Ok		
Charges Type	Clean	
Charges		
Comment	Top was left dirty	



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Not Ok
Charges Type	Replace
Charges	
Comment	Washer was left dirty



Window Coverings:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Was left dirty and damaged



Other:	Ok
Walls / Outlets:	Not Ok

Charges Type	Repair
Charges	
Comment	Ceiling and walls was left with sticky tape and decals



Window:	Ok	
Window coverings:	Ok	

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathrooms was left dirty



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Unit was left with items in it and very dirty and a bad smell to it



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	N/A

Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Decals in the ceiling and was

Ok

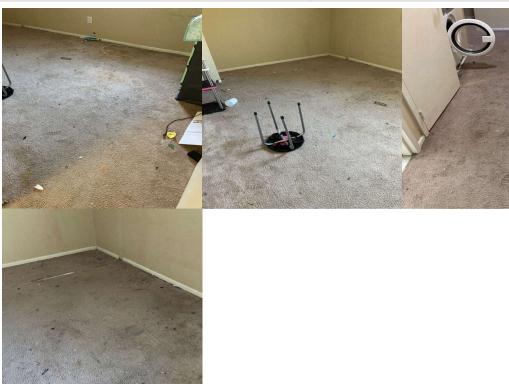


Over Dark Colors (Per Room):

Wallpaper	Removal	(Per	Room	):
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N/A

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet was left dirty and damage needs to replace the carpet



Shampoo 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet was left dirty with a bad odor to it



Stain Removal:	Ͻk
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MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Unit was left dirty and with a bad smell to it



Clear Storage Locker:	Ok
Closet Shelves:	Ok

Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-01-03
Light Globes:	Ok
Mini Blind(s) each:	N/A
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Bulk items was left in the unit



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Not Ok
Charges Type	Replace
Charges	
Comment	Doors are missing in the hallway bedroom



Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	N/A
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	Clean
Charges	
Comment	Items was left in the unit

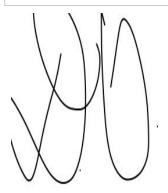


Window Screen(s) eac	n:	Ok
Window Sills:		Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Lindy	Community	Representative	Name
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Daniel Ortiz



Technician	Daniel Ortiz
Resident not available for signature	YES
Resident refused Signature	NO