



Inventory & Condition Form

Property: Gateway Towers

Units: A108

Toilet Fixtures:

Replace Fixtures 3.5 gallons or greater

Use dye to check leak, adjust or change flapper, Fluid Master

Supply Lines/Replace Plastic Lines

Sink Faucets:

Leaks

Change Washers

Seats

Faucet

Include clean/replace aerator

Pop up mechanism

Tub and Shower:

Leaks

Change Washers

Seats

Faucet

Refill container with water in dryer lint trap

New/Old Shower Diverters

Inspection:

Electronic Locks

Unauthorized Pets

Smoke Detector

Unauthorized Residents

Check Battery

Cleanliness

Electrical panel

Clean dryer vents/check water

Check for gaps in windows - closing securely

Check thermostat control

Install pan under hot water heater

Change air conditioning filters/Kitchen/Bath Vents

Check self closing door

Check water filled in dryer vent

Check grease on auto out/Installed

Water Alarm-Hot Water Heater/AC Closet

GFI on porches

Appliances:

Washer/Dryer

Dishwasher

Microwave

Range

Refrigerator