



Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
12-10-2025	Andrea Reusser	Overlook Apartments	4

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Ceiling fan remote missing back



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
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Backsplash:	Ok
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Cabinets:	
Cabinet Door:	Ok

Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	

Charges	0
Comment	Back panel control area scratches and finish is coming off. Also on varying parts of the entire range



Oven / Range:	
Oven Cleaning:	Ok
Oven / Range:	
Oven door handle:	Ok
Oven / Range:	
Oven drip pan:	Ok
Oven / Range:	
Oven knobs:	Ok
Oven / Range:	
Oven Racks:	Ok
Oven / Range:	
Range burners:	Ok
Oven / Range:	
Range Hood:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok

Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Plastic still on mirrored doors, streaky, look as if cleaned with wet rag instead of glass cleaner



Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Right hand bedroom- door is bent . Different colored screwed in door hinges throughout apartment



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	
Charges	0
Comment	Side is peeling



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Bathroom door hinges rusty, missing screws



Remove Mildew on Tiles:	Ok
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Shower Curtain Bar:	Not Ok
Charges Type	
Charges	0
Comment	Cover coming off on one side



Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok

If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	vacant unit
<div> <div>Lindy Community Representative Name</div> <div>Andrea Reusser</div> </div>	



Technician

Andrea Reusser

Resident not available for signature