



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
12-08-2025	Andrea Reusser	Overlook Apartments	A9

Approved By	Andrea Reusser
Resident Name	Jose Garcia
Forwarding Mailing Address	1140 N Wahneta St, Allentown, PA 18109
Date Resident Turned in Keys (For evictions - date all belongings were removed)	12-07-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Work order/no charge		\$0
LIVING ROOM	Walls / Outlets	Replace		\$5
BATHROOM	Ceiling Lights	Work order/no charge		\$0
BATHROOM	Medicine Cabinet	Repair	no charge faulty cabinet	\$0
BATHROOM	Other	Work order/no charge		\$0
DOORS	Apartment Door	Work order/no charge		\$0
DOORS	Apartment Door closes automatically	Work order/no charge		\$0
MISCELLANEOUS	Was personal property left behind?			\$0
MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
Total Charges				\$5.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Closet light needs replaced - is on strong and doesn't stay on.



Walls / Outlets:	Not Ok
Charges Type	Replace
Charges	
Comment	Baseboard by door is missing a corner. Replace and paint.



Window:	Ok
Window coverings:	Ok

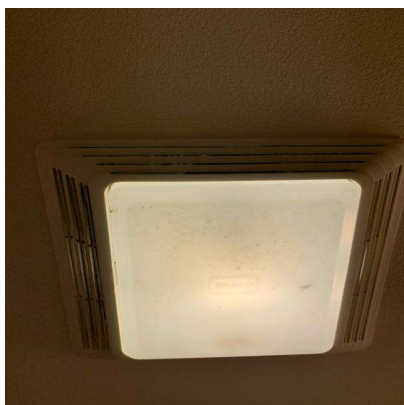
DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok

Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

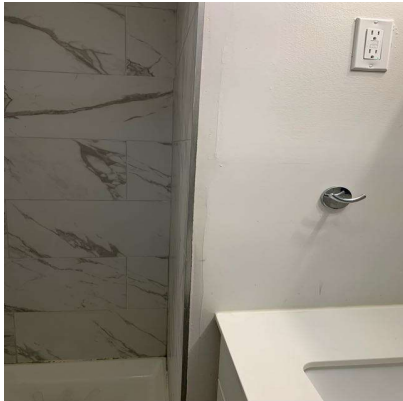
BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Fan needs cleaned and bugs out of light



Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Repair
Charges	
Comment	Coming off wall. Please rehang



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Wall on outside of shower -corner bead and/or repairs---please repair



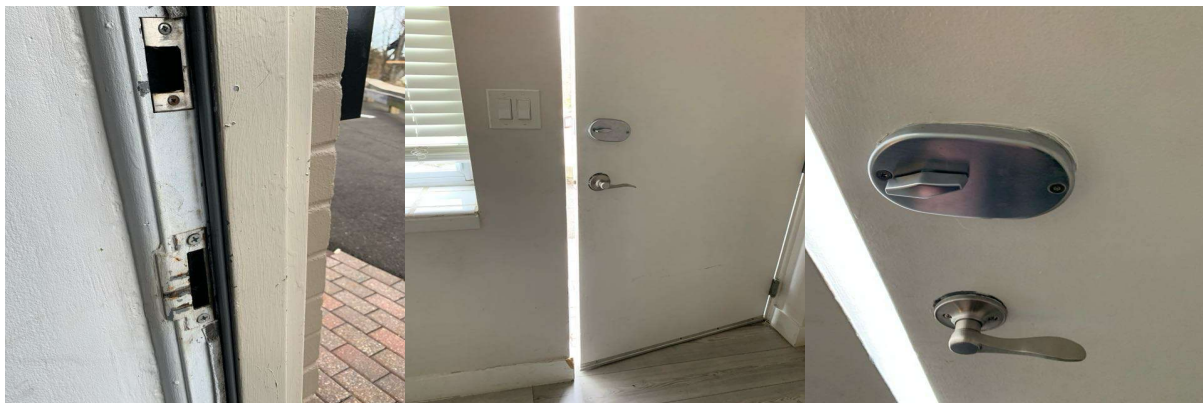
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok

Window:	Ok
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LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	- door is difficult to lock- bolt doesn't go into frame all the way. Deadbolt and door handle loose from pulling/pushing /adjusting door to lock and unlock.



Apartment Door closes automatically:	Not Ok
Charges Type	Work order/no charge
Charges	0
Comment	Door doesn't shut automatically. Gets stuck



Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	N/A
Holes in Walls (Each Hole):	N/A
Over Dark Colors (Per Room):	N/A
Wallpaper Removal (Per Room):	N/A

CARPET:	
Burns:	N/A
Deodorize:	N/A
Pet Treatment (Odor):	N/A
Replace Carpet 1 Bedroom:	N/A
Replace Carpet 2 Bedroom:	N/A
Shampoo 1 Bedroom:	N/A
Shampoo 2 Bedroom:	N/A
Stain Removal:	N/A

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	N/A
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	N/A

Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	N/A
Mini Blind(s) each:	N/A
Outside Lights:	Ok
Phone Jack:	N/A
Rallings:	N/A
Removal Of Bulk Items:	N/A
Remove Debris (Per Bag):	N/A
Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	N/A
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	Jose Garcia
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Lindy Community Representative Name	Andrea Reusser
	
Technician	Andrea Reusser
Resident not available for signature	YES