

## **Move Out Inventory & Condition Form**

| <b>Inspection Date</b> | Technician    | Property        | Units |
|------------------------|---------------|-----------------|-------|
| 12-05-2025             | Sharon Waples | Haverford Court | E214  |

| Approved By   | Sharon Waples |
|---|---------------|
| Resident Name   | Maya Dunn     |
| Forwarding Mailing Address  | Not Available |
| Date Resident Turned in Keys (For evictions - date all belongings were removed) | 12-04-2025    |

| Damage Summary            |                                    |              |                    |          |
|---------------------------|------------------------------------|--------------|--------------------|----------|
| Main Category             | Sub Category                       | Charges Type | Note               | Charges  |
| Refrigerator (Freezer)    | Cleaning Refrigerator              | Clean        |                    | \$60     |
| KITCHEN                   | Cleaning of Stove                  | Clean        |                    | \$60     |
| KITCHEN                   | Microwave                          | Replace      |                    | \$0      |
| BATHROOM                  | Cleaning Bathroom                  | Clean        |                    | \$75     |
| MISCELLANEOUS             | Cleaning of Apartment              | Clean        |                    | \$100    |
| MISCELLANEOUS             | Removal Of Bulk Items              | Clean        |                    | \$0      |
| MISCELLANEOUS             | Remove Debris (Per Bag)            | Clean        | 2 bags<br>of trash | \$50     |
| MISCELLANEOUS             | Was personal property left behind? |              |                    | \$0      |
| MISCELLANEOUS             | Was the resident locked out?       |              |                    | \$0      |
| Additional Damage Charges |                                    |              |                    |          |
|                           |                                    | Tota         | al Charges         | \$345.00 |

| Amenities to be added to this Unit |
|------------------------------------|
| Plank in Full Unit                 |

| LIVING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |

| Door / Closet:    | Ok |
|-------------------|----|
| Other:            | Ok |
| Walls / Outlets:  | Ok |
| Window:           | Ok |
| Window coverings: | Ok |

| DINING ROOM:       |     |
|--------------------|-----|
| Ceilings / Lights: | Ok  |
| Walls / Outlets:   | Ok  |
| Window:            | N/A |
| Window coverings:  | N/A |

| KITCHEN:               |                      |
|------------------------|----------------------|
| Backsplash:            | Ok                   |
| Ceiling Fan:           | Ok                   |
| Ceiling Light Fixture: | Ok                   |
| Ceiling Lights:        | Ok                   |
| Cleaning of Stove:     | Not Ok               |
| Charges Type           | Clean                |
| Charges                |                      |
| Comment                | Stove and oven dirty |



Counter Top: Ok

| Dishwasher:      |    |
|------------------|----|
| Dishwasher Knob: | Ok |

| Dishwasher:      |    |
|------------------|----|
| Dishwasher Rack: | Ok |

| Dishwasher:  |                       |    |  |
|--|-----------------------|----|--|
| Dishwasher Silverware Holder:                      |                       | Ok |  |
| Drip Pan:  | Drip Pan: Ok          |    |  |
| Electric Meter:                                    | N/A                   |    |  |
| Faucet:  | Ok                    |    |  |
| Faucet Knobs:                                      | Ok                    | Ok |  |
| Floors:  | Ok                    |    |  |
| Formica/Tiles:                                     | Ok                    |    |  |
| Garbage Disposal:                                  | Ok                    |    |  |
| Is there a FireAvert red box, plug, and solenoid?: | Ok                    |    |  |
| Date of Installation                               | 2023-03-02            |    |  |
| Kitchen Sink:                                      | Ok                    |    |  |
| Microwave:   | Not Ok                |    |  |
| Charges Type                                       | Replace               |    |  |
| Charges  |                       |    |  |
| Comment  | Microwave handle brok | е  |  |



Other: Ok

| Oven / Range:  |    |
|----------------|----|
| Oven Cleaning: | Ok |

| Oven / Range:     |    |
|-------------------|----|
| Oven door handle: | Ok |

| Oven / Range:  |    |
|----------------|----|
| Oven drip pan: | Ok |

| Ov | ven / Range: |    |
|----|--------------|----|
| Ov | ren knobs:   | Ok |

| Oven / Range: |    |
|---------------|----|
| Oven Racks:   | Ok |

| Oven / Range:  |    |
|----------------|----|
| Range burners: | Ok |

| Range Hood:       |    | Ok |  |
|-------------------|----|----|--|
| Oven Door Handle: | Ok |    |  |
| Oven Racks:       | Ok |    |  |
| Range Top:        | Ok |    |  |

| Refrigerator (Freezer): |   |
|-------------------------|---|
| Cleaning Refrigerator:  | Not Ok                                  |
| Charges Type            | Clean                                   |
| Charges                 |   |
| Comment                 | Refrigerator dirty and filled with food |



Oven / Range:

| Refrigerator (Freezer): |    |
|-------------------------|----|
| Refrigerator (Drawers): | Ok |

| Refrigerator (Freezer):        |    |
|--------------------------------|----|
| Refrigerator (Shelf and Bars): | Ok |

| Refrigerator (Freezer):             |    |
|-------------------------------------|----|
| Refrigerator Crisper Glass/Plastic: | Ok |

| Rubber Stopper:   | Ok  |
|-------------------|-----|
| Stove Knob:       | Ok  |
| Wall Outlets:     | Ok  |
| Washer/Dryer:     | N/A |
| Window Coverings: | N/A |

| BEDROOMS:          |     |
|--------------------|-----|
| Ceilings / Lights: | N/A |
| Door / Closet:     | Ok  |
| Floors / Carpet:   | Ok  |
| Other:             | Ok  |
| Walls / Outlets:   | Ok  |
| Window:            | Ok  |
| Window coverings:  | Ok  |

| BATHROOM:          |                |
|--------------------|----------------|
| Cabinets / Mirror: | Ok             |
| Ceiling Lights:    | Ok             |
| Cleaning Bathroom: | Not Ok         |
| Charges Type       | Clean          |
| Charges            |                |
| Comment            | Bathroom dirty |



| Complete Toilet:   | Ok |
|--|----|
| Counter Top:   | Ok |
| Floors:  | Ok |
| Formica /Tile:   | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |

| Medicine Cabinet:       | Ok  |
|-------------------------|-----|
| Mirror Cabinet:         | Ok  |
| Other:                  | Ok  |
| Remove Mildew on Tiles: | Ok  |
| Shower Curtain Bar:     | Ok  |
| Shower Head:            | Ok  |
| Sink:                   | Ok  |
| Soad Dish (Tub):        | Ok  |
| Soap Dish (Sink):       | Ok  |
| Toilet Paper Holder:    | Ok  |
| Toilet Tank:            | Ok  |
| Towel Bar:              | Ok  |
| Tub Knob(s):            | Ok  |
| Tub Reglazing:          | Ok  |
| Vanity Cabinet:         | Ok  |
| Wall Outlets:           | Ok  |
| Window:                 | N/A |

| LOCKS:  |    |
|---|----|
| Door Knob:  | Ok |
| Door Lock:  | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:  | Ok |

| KEYS:                            |    |
|----------------------------------|----|
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

| DOORS:                               |    |
|--------------------------------------|----|
| Apartment Door:                      | Ok |
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |

| PAINTING:                     |    |
|-------------------------------|----|
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET:                   |    |
|---------------------------|----|
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

| MISCELLANEOUS:                  |                         |
|---------------------------------|-------------------------|
| Broken Window Glass (Per Pane): | Ok                      |
| Cabinet Equipment:              | Ok                      |
| Carbon Monoxide Detector:       | Ok                      |
| Cleaning of Apartment:          | Not Ok                  |
| Charges Type                    | Clean                   |
| Charges                         |                         |
| Comment                         | Trash left in apartment |



| Clear Storage Locker: | Ok |
|-----------------------|----|
| Closet Shelves:       | Ok |

| Common Area damaged during moveout:  | Ok   |
|--|--|
| Door Intercom System:  | N/A  |
| Exhaust Fan:   | Ok   |
| Fan Blades:  | Ok   |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok   |
| Light Globes:  | Ok   |
| Mini Blind(s) each:  | Ok   |
| Outside Lights:  | N/A  |
| Phone Jack:  | Ok   |
| Rallings:  | N/A  |
| Removal Of Bulk Items:   | Not Ok   |
| Charges Type   | Clean  |
| Charges  |  |
| Comment  | Left table on balcony and chair in living room |



| Remove Debris (Per Bag): | Not Ok   |
|--------------------------|--|
| Charges Type             | Clean  |
| Charges                  |  |
| Comment                  | Trash left in living room, balcony and bathrooms |



| Sliding Mirror/Glass Door (2):      | Ok     |
|-------------------------------------|--------|
| Smoke Detector Alarm:               | Ok     |
| Switch Plate Covers:                | Ok     |
| Thermostat Cover:                   | Ok     |
| Vertical Blinds:                    | Ok     |
| Vinly Tile Bathroom:                | Ok     |
| Vinly Tile Kitchen:                 | Ok     |
| Was personal property left behind?: | No     |
| Charges Type                        |        |
| Charges                             | 0      |
| Was the resident locked out?:       | Not Ok |
| Charges Type                        |        |
| Charges                             | 0      |
| Window Screen(s) each:              | Ok     |
| Window Sills:                       | Ok     |
|                                     |        |

| OVERALL:                                 |    |
|--|----|
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

| Resident |  |
|----------|--|
|          |  |

| Lindy Community Representative Name | Sharon Waples |
|-------------------------------------|---------------|
|                                     |               |



| Technician                           | Sharon Waples |
|--------------------------------------|---------------|
| Resident not available for signature | YES           |