



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
11-24-2025	Kenneth Poteat	251 Dekalb	W0817

Approved By	Stephen Cicala
Resident Name	Surya Uppunuthula
Forwarding Mailing Address	1000 Vermella Dr 549, New Brunswick, NJ 08901
Date Resident Turned in Keys (For evictions - date all belongings were removed)	11-22-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
KITCHEN	Counter Top	Repair	One cleaning charge for all cleaning needed, except bulk, trash, and HVAC cleaning.	\$228.96
KITCHEN	Range Top	Clean		\$0
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
MISCELLANEOUS	Was personal property left behind?			\$0
Additional Damage Charges				
Total Charges				\$228.96

LIVING ROOM:	
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Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Counter Top:	Not Ok
Charges Type	Repair
Charges	
Comment	Countertop left dirty Island damaged



Is there a FireAvert red box, plug, and solenoid?:	Ok
Range Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Range top left dirty




Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator left dirty



BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	

Comment	Bathroom left dirty
	

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok

Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok

