

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
11-19-2024	Joseph Cooper	Mt. Airy Place	202B

Approved By	Doris Scipio
Resident Name	Unique Ratcliff
Forwarding Mailing Address	PO Box 56071, Philadelphia, Pa 19150
Date Resident Turned in Keys	11-14-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
Cabinets	Cabinet Shelf	Replace		\$25.00
LIVING ROOM	Other	Clean		\$0.00
DINING ROOM	Walls / Outlets	Clean		\$0.00
KITCHEN	Floors	Clean		\$0.00
BEDROOMS	Door / Closet	Replace		\$90.00
BEDROOMS	Window	Replace		\$0.00
CARPET	Replace Carpet 1 Bedroom	Replace	Replaced carpet	\$550.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	Removal Of Bulk Item	\$75.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				
Apartment cleaning	service/Floo			\$325.00
			Total Charges	\$1065.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Excessive spray foam used by tenant



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok
Charges Type	Clean
Charges	
Comment	Cleaning



Window:	Ok
Window coverings:	Ok

KITCHEN:			
Backsplash:		Ok	
Cabinets:			
Cabinet Door:			Ok
Cabinets:			
Cabinet Handle:			Ok
Cabinets:			
Cabinet Shelf:	Not Ok		
Charges Type	Replace		
Charges			
Comment	Missing shelf Excessive spray foam by r	esident	
Ceiling Fan:		Ok	
		Ok Ok	
Ceiling Light Fixture:			
Ceiling Fan: Ceiling Light Fixture: Ceiling Lights: Cleaning of Stove:		Ok	

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Excessive spray foam by tenant



Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Oven / Range:		
Oven door handle:		Ok
Oven / Range:		
Oven drip pan:		Ok
Oven / Range:		
Oven knobs:		Ok
Oven / Range:		
Oven Racks:	(Ok
Oven / Range:		
Range burners:		Ok
Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Ok	
Refrigerator (Freezer):		
Cleaning Refrigerator:		Ok
Refrigerator (Freezer):		
Refrigerator (Drawers):		Ok
Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):		Ok
Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the tove) exists.:	Ok	
Vall Outlets:	Ok	
Vasher/Dryer:	Ok	

Window Coverings:	Ok	
-------------------	----	--

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Door knob broken



Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds missing handle Ac unit is missing handles



Window coverings: Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok

Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Stains in carpet





Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-11-19
Light Globes:	Ok
Mini Blind(s) each:	Ok

Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok

Signs of Moisture outside the apartment:	Ok
--	----

Joseph Cooper

	Zn
N	
	(

Technician	Joseph Cooper
Resident not available for signature	YES