



## Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
11-20-2023	Tashana Joseph	Meadowbrook	622

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	N/A
Ceiling Fan:	N/A
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok

Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
<b>Oven / Range:</b>	
Oven Cleaning:	Ok
<b>Oven / Range:</b>	
Oven door handle:	Ok
<b>Oven / Range:</b>	
Oven drip pan:	Ok
<b>Oven / Range:</b>	
Oven knobs:	Ok
<b>Oven / Range:</b>	
Oven Racks:	Ok
<b>Oven / Range:</b>	
Range burners:	Ok
<b>Oven / Range:</b>	
Range Hood:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	N/A
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	N/A

Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	N/A
Medicine Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	N/A

<b>LOCKS:</b>	
Door Knob:	Ok

Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	N/A
Fix Door when extra lock is removed:	N/A
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	N/A
Solid Core & Steel:	N/A

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	N/A

<b>CARPET:</b>	
Burns:	N/A
Deodorize:	Ok
Pet Treatment (Odor):	N/A
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	N/A
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok


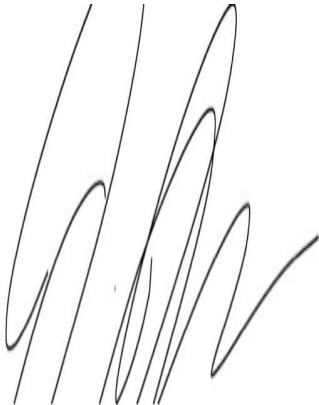
Cleaning of Apartment:	Ok
Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	N/A
Rallings:	Ok
Removal Of Bulk Items:	N/A
Remove Debris (Per Bag):	N/A
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	N/A
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	N/A
Signs of Moisture outside the apartment:	N/A

<b>RENOVATED UNITS:</b>	
All electrical boxes are to be secure in place and not hanging.:	Ok
Disposal and dishwasher are to be plug in and not hot hard wired.:	Ok
Do not overload the circuits.:	Ok

Ground wires are to be hook up.:	Ok
Make sure all wires are connected properly and tight and correct wire nut use.:	Ok
No stabbing of wires into the back of outlet, they are to be put around the screw.:	Ok
On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.:	N/A
Plastic boxes are not to be surface-mounted, with a utility box.:	Ok

<b>BATHROOM RENOVATION:</b>	
Install new 1/2 inch ball valves and remove the old gates valves.:	N/A
Removal of all sheetrock in the bathroom.:	N/A
Remove of old drums trap and installing P traps for tub drains.:	N/A
Replace the 1/2 inch copper water lines.:	N/A
Using 1/2 inch hardi board around the wet area of the tub.:	N/A

Resident	
	
Lindy Community Representative Name	Tashana Joseph
	
Technician	Tashana Joseph
Resident not available for signature	