

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
11-19-2024	Joseph Cooper	Sedgwick Gardens	D221

Approved By	Doris Scipio
Resident Name	Talia Apkon
Forwarding Mailing Address	56 Burnside Dr., Hastings on Hundson, NY 10706
Date Resident Turned in Keys	11-12-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Cabinets	Cabinet Door	Repair		\$50.00
Refrigerator (Freezer)	Refrigerator Crisper Glass/Plastic	Replace		\$30.00
LIVING ROOM	Other	Replace		\$0.00
LIVING ROOM	Walls / Outlets	Repair		\$0.00
BEDROOMS	Floors / Carpet	Repair	Scratches in the wood flooring	\$100.00
BEDROOMS	Window	Repair		\$0.00
BATHROOM	Other	Repair		\$0.00
BATHROOM	Tub Knob(s)	Replace		\$20.00
BATHROOM	Tub Reglazing	Repair		\$0.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	Trash removal	\$35.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage C	Charges			
Apartment cleaning se	rvice			\$125.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Wood floor warped and buckled



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Leak damage



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok

Window coverings:	Ok
Wildow Governigs.	On

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Repair
Charges	
Comment	Broken drawer



Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

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Refrigerat	or (Freezer):	
Cleaning R	efrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Cracked crisper



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Repair
Charges	
Comment	Scratched floor



Other:	Ok
Walls / Outlets:	Ok
Window:	Not Ok
Charges Type	Repair
Charges	
Comment	Heavy leak damage



Window coverings: Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok

Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Un reported leak from above damaging ceiling



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Not Ok
Charges Type	Replace
Charges	
Comment	Tub faucet heavy leak



Tub Reglazing:	Not Ok
Charges Type	Repair

Charges	
Comment	Faucet heavy leak. Caused stain to tub



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok

Wallpaper	Removal	(Per	Room'	١.
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Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-11-19
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out Large table



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident				
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ndy Community Representative Name	Joseph Cooper
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Resident not available for signature	YES