



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
11-12-2024	Kenneth Poteat	251 Dekalb	WPH02

Approved By	Stephen Cicala
Resident Name	Caitlin Davis
Forwarding Mailing Address	None given (eviction)
Date Resident Turned in Keys	11-09-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean	One cleaning charge for all cleaning needed. Less trash, bulk, or HVAC duct cleaning.	\$216.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
LIVING ROOM	Other	Clean	Odor in apartment, HVAC system needs to be cleaned.	\$324.00
KITCHEN	Counter Top	Clean	Bulk items, couches and table left behind	\$100.00
KITCHEN	Microwave	Clean		\$0.00
BEDROOMS	Other	Clean		\$0.00
BATHROOM	Cleaning Bathroom	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0.00
BATHROOM	Sink	Replace	No charge to resident.	\$0.00
BATHROOM	Tub Reglazing	Repair		\$0.00

MISCELLANEOUS	Was the resident locked out?			\$0.00
<b>Additional Damage Charges</b>				
Held personal items in the apartment until 11/9/24, end of 10-days				\$0.00
Total Charges				\$640.00

<b>LIVING ROOM:</b>	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Bad smell in unit Bulk furniture left in unit



<b>KITCHEN:</b>	
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Left dirty



Microwave:	Not Ok
Charges Type	Clean
Charges	

Comment

Left dirty



**Oven / Range:**

Oven Cleaning:

Not Ok

Charges Type

Clean

Charges

Comment

Oven and cook top dirty



**Refrigerator (Freezer):**

Cleaning Refrigerator:

Not Ok

Charges Type

Clean

Charges

Comment

Dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
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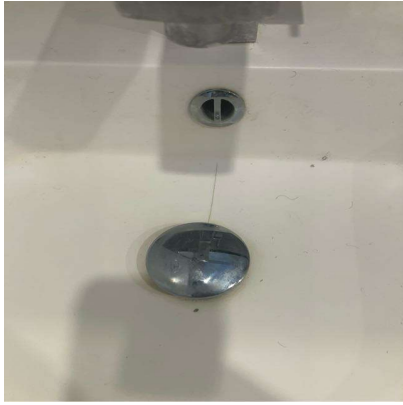
BEDROOMS:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom dirty Master bath dirty



Sink:	Not Ok
Charges Type	Replace
Charges	
Comment	Crack in sink



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Will glaze normal wear and tear



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok

Hollow:	Ok
Comment	Bedroom door damaged



Solid Core & Steel:	Ok
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PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

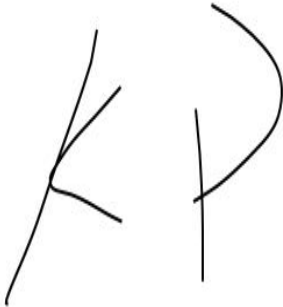
CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES