



Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
10-31-2023	Andrea Reusser	Elkins Park Terrace	09



LIVING ROOM:	
Ceilings / Lights:	N/A
Door / Closet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Screen for sliding door has rips and needs replaced



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
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Backsplash:		Ok
Cabinets:		
Cabinet Door:	Ok	
Cabinets:		
Cabinet Handle:	Not Ok	
Charges Type		
Charges	0	
Comment	Need pulls installed Remove child lock from cabinet	
		
Cabinets:		
Cabinet Shelf:	Not Ok	
Charges Type		
Charges	0	
Comment	Two shelves warped need replaced	
		
Ceiling Fan:	Ok	
Ceiling Light Fixture:	Ok	
Ceiling Lights:	Ok	
Cleaning of Stove:	Ok	

Counter Top:	Ok
Comment	Rust stains



Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Ok
Comment	Needs cleaned

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	N/A

Oven / Range:	
Oven knobs:	N/A

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	N/A

Oven / Range:	
Range Hood:	Not Ok
Charges Type	
Charges	0
Comment	Mismatched -black hood with cream and white appliances




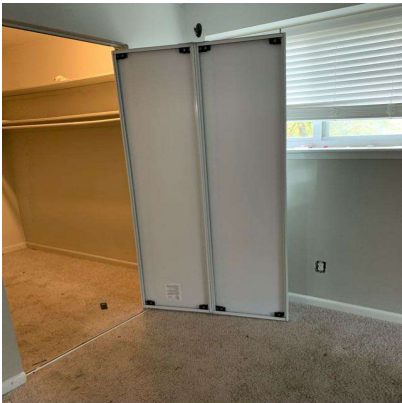
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:		Ok
Comment		Missing stopper
		
Stove Knob:		Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:		Ok
Wall Outlets:		Ok
Washer/Dryer:		Ok
Window Coverings:		Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Door is off track, doesn't have bottom piece and top piece doesn't reach track
	
Floors / Carpet:	Not Ok
Charges Type	
Charges	0

Comment	Replace or clean carpets
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Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	
Charges	0
Comment	Toilet needs cleaned Bathtub needs cleaned

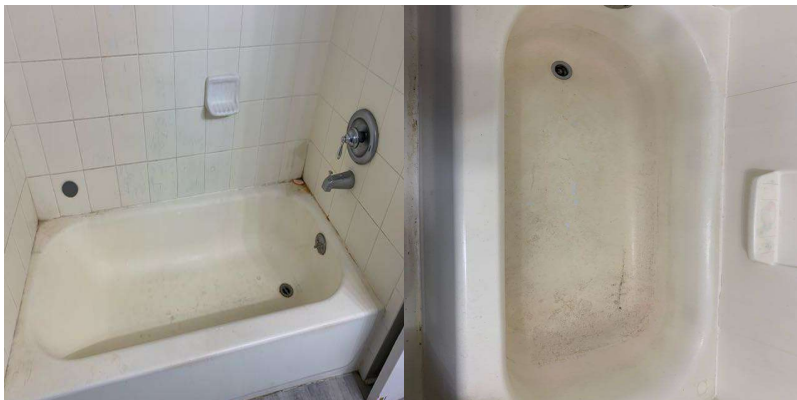


Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	N/A
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok

Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	
Charges	0
Comment	Master bath needs cleaning, recaulking, mildew removal



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	
Charges	0
Comment	Tubs and surrounds are very yellow



Vanity Cabinet:	Not Ok
Charges Type	
Charges	0
Comment	Needs silver pulls



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Not Ok
Charges Type	
Charges	0
Comment	Replace flat panels with 2 panel



Solid Core & Steel:

Ok

PAINTING:

Border Removal (Per Room):

Ok

Holes in Walls (Each Hole):

Ok

Over Dark Colors (Per Room):

Ok

Wallpaper Removal (Per Room):

Ok

CARPET:

Burns:

Ok

Deodorize:

Ok

Pet Treatment (Odor):

Ok

Replace Carpet 1 Bedroom:

Ok

Replace Carpet 2 Bedroom:

Ok

Shampoo 1 Bedroom:

Ok

Shampoo 2 Bedroom:

Not Ok

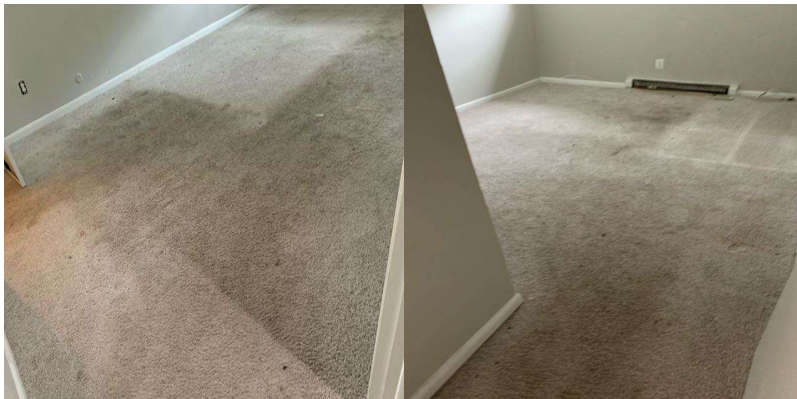
Charges Type

Charges

0

Comment

Will replace



Stain Removal:	Ok
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MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	N/A
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	
Charges	0
Comment	Kitchen, bathrooms require extra cleaning

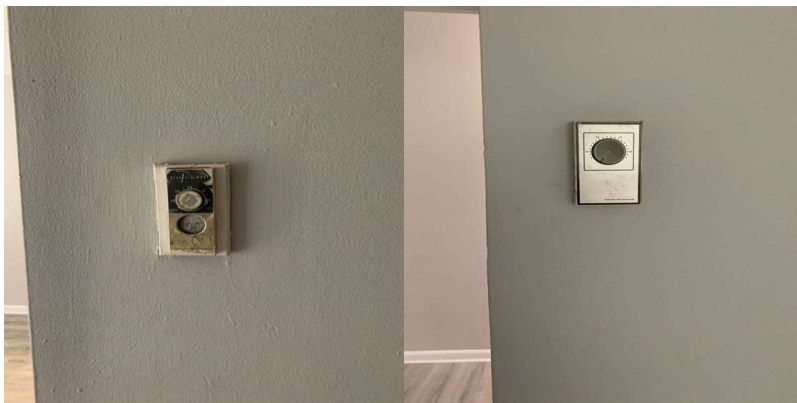


Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2023-10-31
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	N/A

Remove Debris (Per Bag):	Not Ok
Charges Type	
Charges	0
Comment	Remove trash from and items from both bathrooms and kitchen cabinets. 2 bags



Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Not Ok
Charges Type	
Charges	0
Comment	Replace thermostat to match other thermostats



Vertical Blinds:	Ok
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Andrea Reusser
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Technician	Andrea Reusser
Resident not available for signature	