



## Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
10-20-2021	Andrea Reusser	Gateway Towers	A201

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Not Ok
Charges Type	
Charges	0
Comment	No power to unit



Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Hallway closet door doesn't shut and comes out of the track when trying to close it.



Other:	Ok
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Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Hand prints and smudges on two walls. Needs touch up or wiped off.

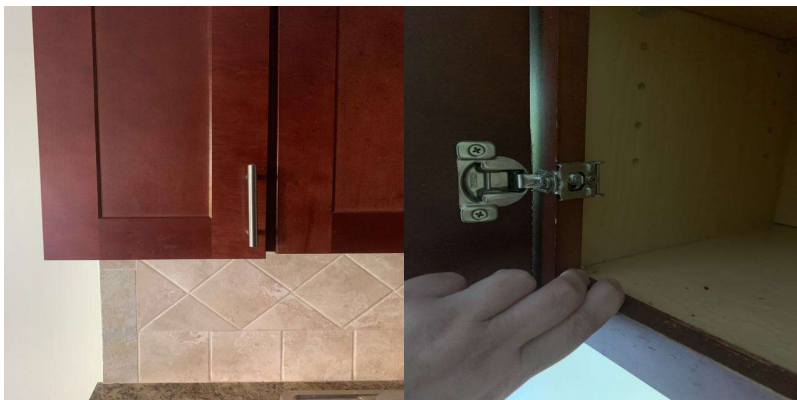


Window coverings:	Ok
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<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Ok

<b>Cabinets:</b>	
Cabinet Door:	Not Ok
Charges Type	
Charges	0
Comment	First cabinet left above sink door is slightly askew When opened door hinges are not securely attached and slide up and down



<b>Cabinets:</b>	
Cabinet Handle:	Ok

<b>Cabinets:</b>	
Cabinet Shelf:	Ok

Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Not Ok
Charges Type	
Charges	0
Comment	No power, but look free of bugs



Cleaning of Stove:	Not Ok
Charges Type	
Charges	0
Comment	Dirty and crusty, smeared and great looking/feeling



Counter Top:	Ok
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<b>Dishwasher:</b>	
Dishwasher Knob:	Ok

<b>Dishwasher:</b>	
Dishwasher Rack:	Ok

<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Not Ok
Charges Type	
Charges	0
Comment	Fuse box door doesn't stay shut, plastic latch is busted



Faucet:	Ok
Faucet Knobs:	Not Ok
Charges Type	
Charges	0
Comment	Faucet doesn't shut off unless wiggling and positioning the handle JUST right. Also dirty and crusty.



Fire Stops:	Ok
Floors:	Ok
Formica/Tiles:	Ok

Kitchen Sink:	Not Ok
Charges Type	
Charges	0
Comment	Dirty



Microwave:	Ok
Other:	Ok

<b>Oven / Range:</b>	
Oven Cleaning:	Ok

<b>Oven / Range:</b>	
Oven door handle:	Ok

<b>Oven / Range:</b>	
Oven drip pan:	Ok

<b>Oven / Range:</b>	
Oven knobs:	Not Ok
Charges Type	
Charges	0
Comment	Dirty and crusty



Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Not Ok
Charges Type	
Charges	0
Comment	Dirty both burner and surface under the burner



Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	
Charges	0
Comment	Freezer and fridge both have brown sticky residue everywhere



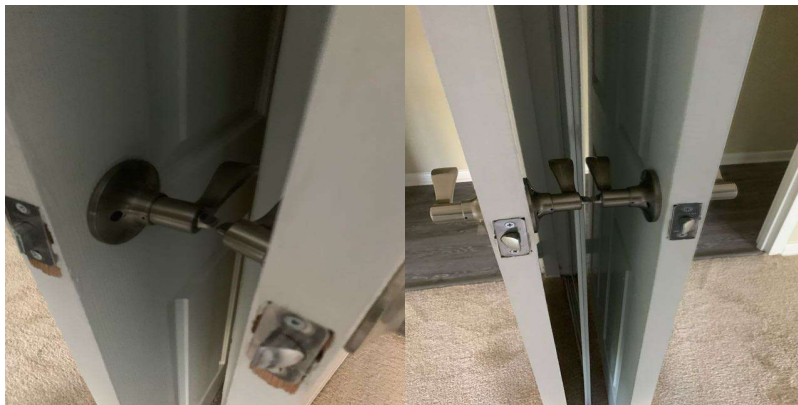
<b>Refrigerator (Freezer):</b>	
Refrigerator (Drawers):	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator (Shelf and Bars):	Ok

<b>Refrigerator (Freezer):</b>	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Both bedrooms need doorstops to prevent the door handle from smacking into the glass on the mirrored door



Floors / Carpet:	Not Ok
Charges Type	
Charges	0
Comment	Lots of long strings from new carpet in small bedroom. Please cut them so they don't get caught in a vacuum and pull the carpet. Work boot footprints all over new carpet, looks like carpet is old and not vacuumed.





Other:	Not Ok
Charges Type	
Charges	0
Comment	Small bedroom window sill has cracked tile that came out. Is sitting on top of sill. Items from make ready left in closet



Walls / Outlets:	Ok
Window:	Ok
Comment	Very hard to open.
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Not Ok
Charges Type	
Charges	0
Comment	No power to unit

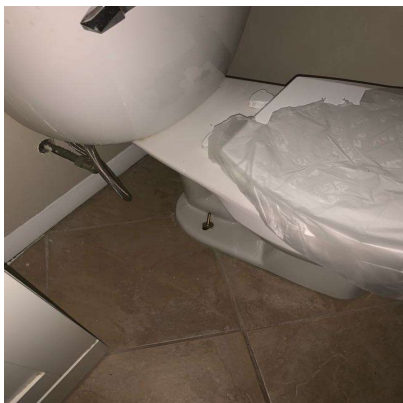




Cleaning Bathroom:	Not Ok
Charges Type	
Charges	0
Comment	Noticeable debris on top of mirror, toilet seat is dirty, mirror streaky and dirty with smudges

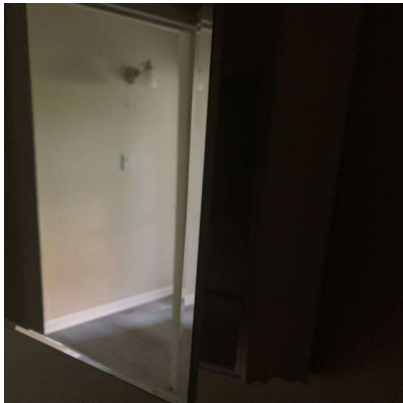


Complete Toilet:	Not Ok
Charges Type	
Charges	0
Comment	Missing bolt caps and the toilet bolt is very long. Please cut it down some and put on caps.



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok

Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Not Ok
Charges Type	
Charges	0
Comment	Door doesn't shut and catch on magnet. When finally sticks, have to push extra hard to open it.



Other:	Not Ok
Charges Type	
Charges	0
Comment	No shower curtain, shower rings on sink in package



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok

Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Not Ok
Charges Type	
Charges	0
Comment	Front has paint smeared on it and scratches near bottom



Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok


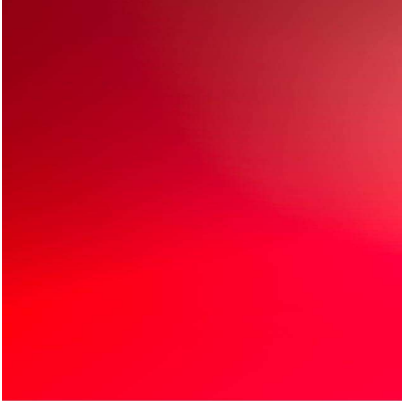
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	
Charges	0
Comment	HVAC closet vent is covered in pieces of lint and debris. Needs vacuumed with a brush extension.



Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	
Charges	0

Comment	Linen closet shelf on floor
	
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Not Ok
Charges Type	
Charges	0
Comment	Don't know how to do that
	
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok

Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Andrea Reusser
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Technician	Andrea Reusser
Resident not available for signature	



Resident refused Signature	
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