



Make Ready Checklist Inspection

| Inspection Date | Technician | Property | Units |
|-----------------|----------------|----------------|-------|
| 10-09-2021 | Andrea Reusser | Gateway Towers | B516 |

| | |
|---------------------|---|
| LIVING ROOM: | |
| Ceilings / Lights: | Ok |
| Door / Closet: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Unlocked; exhaust vent on hvac is dusty and dirty |



| | |
|------------------|---|
| Other: | Ok |
| Walls / Outlets: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Outlet under HVAC vent is chipped. Please replace |



| | |
|-------------------|----|
| Window: | Ok |
| Window coverings: | Ok |

| DINING ROOM: | |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Walls / Outlets: | Ok |
| Window: | Ok |
| Window coverings: | Ok |

| KITCHEN: | |
|-------------|----|
| Backsplash: | Ok |

| Cabinets: | |
|---------------|----|
| Cabinet Door: | Ok |

| Cabinets: | |
|-----------------|----|
| Cabinet Handle: | Ok |

| Cabinets: | |
|----------------|----|
| Cabinet Shelf: | Ok |

| | |
|------------------------|---|
| Ceiling Fan: | Ok |
| Ceiling Light Fixture: | Ok |
| Ceiling Lights: | Ok |
| Cleaning of Stove: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Cleaning debris/rag/powder all over top |



Counter Top: Ok

Dishwasher:

Dishwasher Knob:

Not Ok

Charges Type

Charges

0

Comment

Dirty residue everywhere



Dishwasher:

Dishwasher Rack:

Ok

Dishwasher:

Dishwasher Silverware Holder:

Ok

Drip Pan: Ok

Electric Meter: Ok

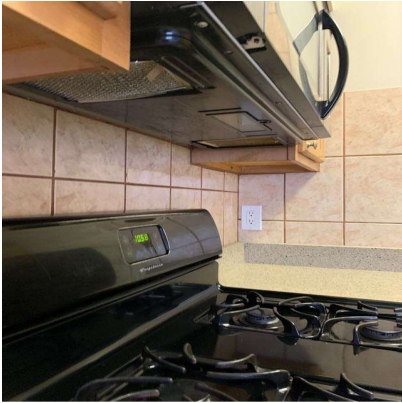


Faucet: Ok

Faucet Knobs: Ok

Fire Stops: Not Ok

Charges Type

Charges 0

| | | | | | |
|--|----------------------------------|----------------------|--|-------------------|----|
| Comment | Missing? | | | | |
|  | | | | | |
| Floors: | Ok | | | | |
| Formica/Tiles: | Ok | | | | |
| Garbage Disposal: | Ok | | | | |
| Kitchen Sink: | Ok | | | | |
| Microwave: | Not Ok | | | | |
| Charges Type | | | | | |
| Charges | 0 | | | | |
| Comment | Dirty and sticky inside and out. | | | | |
| <div>   </div> | | | | | |
| Other: | Ok | | | | |
| <table border="1"> <tr> <td colspan="2">Oven / Range:</td> </tr> <tr> <td>Oven Cleaning:</td> <td>Ok</td> </tr> </table> | | Oven / Range: | | Oven Cleaning: | Ok |
| Oven / Range: | | | | | |
| Oven Cleaning: | Ok | | | | |
| <table border="1"> <tr> <td colspan="2">Oven / Range:</td> </tr> <tr> <td>Oven door handle:</td> <td>Ok</td> </tr> </table> | | Oven / Range: | | Oven door handle: | Ok |
| Oven / Range: | | | | | |
| Oven door handle: | Ok | | | | |
| <table border="1"> <tr> <td colspan="2">Oven / Range:</td> </tr> <tr> <td>Oven drip pan:</td> <td>Ok</td> </tr> </table> | | Oven / Range: | | Oven drip pan: | Ok |
| Oven / Range: | | | | | |
| Oven drip pan: | Ok | | | | |

| | |
|----------------------|----|
| Oven / Range: | |
| Oven knobs: | Ok |

| | |
|----------------------|----|
| Oven / Range: | |
| Oven Racks: | Ok |

| | |
|----------------------|--------------------------------|
| Oven / Range: | |
| Range burners: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | White powdery Cleaning residue |



| | |
|----------------------|----|
| Oven / Range: | |
| Range Hood: | Ok |

| | |
|-------------------|----|
| Oven Door Handle: | Ok |
| Oven Racks: | Ok |
| Range Top: | Ok |

| Refrigerator (Freezer): | |
|-------------------------|--------------------------------------|
| Cleaning Refrigerator: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Top very dirty, debris left all over |



| Refrigerator (Freezer): | |
|-------------------------|----|
| Refrigerator (Drawers): | Ok |

| Refrigerator (Freezer): | |
|--------------------------------|--|
| Refrigerator (Shelf and Bars): | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Dirty shelf, trash inside Bottom shelf in door missing guard |



| Refrigerator (Freezer): | |
|-------------------------------------|----|
| Refrigerator Crisper Glass/Plastic: | Ok |

| | |
|-----------------|----|
| Rubber Stopper: | Ok |
| Stove Knob: | Ok |
| Wall Outlets: | Ok |

| | |
|-------------------|----|
| Washer/Dryer: | Ok |
| Window Coverings: | Ok |

| | |
|--------------------|---|
| BEDROOMS: | |
| Ceilings / Lights: | Ok |
| Door / Closet: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Neither closet doors shut, can barely force open. |



| | |
|------------------|---|
| Floors / Carpet: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Carpets never cleaned, maybe new but there are furniture marks in it. Looks like it wasn't shampooed/vacuumed |



| | |
|--------------|---|
| Other: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | All doors dragging on carpet to point doors can barely be opened or closed. |






| | |
|-------------------|----|
| Walls / Outlets: | Ok |
| Window: | Ok |
| Window coverings: | Ok |

| BATHROOM: | |
|--------------------|-----------------------|
| Cabinets / Mirror: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Bottom shelf is gross |



| | |
|--|--------|
| Ceiling Lights: | Ok |
| Cleaning Bathroom: | Ok |
| Complete Toilet: | Ok |
| Counter Top: | Ok |
| Floors: | Ok |
| Formica /Tile: | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| Medicine Cabinet: | Not Ok |
| Charges Type | |
| Charges | 0 |

| | |
|---|------------------------|
| Comment | Bottom shelf is gross |
|  | |
| Mirror Cabinet: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Bottom shelf is gross |
|  | |
| Other: | Ok |
| Remove Mildew on Tiles: | Ok |
| Shower Curtain Bar: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Missing shower curtain |
|  | |
| Shower Head: | Ok |

| | |
|--------------|----------------------------|
| Sink: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Dirty, things stuck to it. |



| | |
|----------------------|-------------------|
| Soad Dish (Tub): | Ok |
| Soap Dish (Sink): | Ok |
| Toilet Paper Holder: | Ok |
| Toilet Tank: | Ok |
| Towel Bar: | Ok |
| Tub Knob(s): | Ok |
| Tub Reglazing: | Ok |
| Vanity Cabinet: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Side peeling away |



| | |
|---------------|---------------|
| Wall Outlets: | Not Ok |
| Charges Type | |
| Charges | 0 |
| Comment | Dirty smudges |



Window:

Ok

LOCKS:

Door Knob:

Ok

Door Lock:

Ok

Ensure the apartment door has an automatic closure and closes properly. :

Ok

Fix Door when extra lock is removed:

Ok

Mail-Box Lock:

Ok

KEYS:

Failure To Return Apartment Key:

Ok

Failure To Return Mailbox Key:

Ok

DOORS:

Apartment Door:

Not Ok

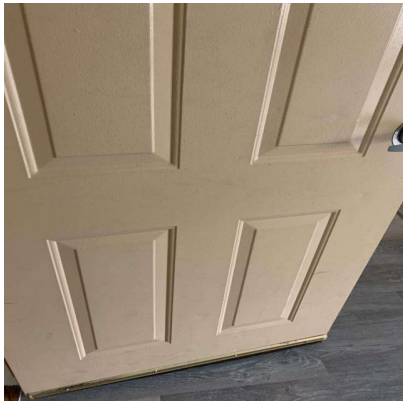
Charges Type

Charges

0

Comment

Hallway side of door is dirty and dented Slams shut and has a lot of play.



Frame:

Ok

Hollow:

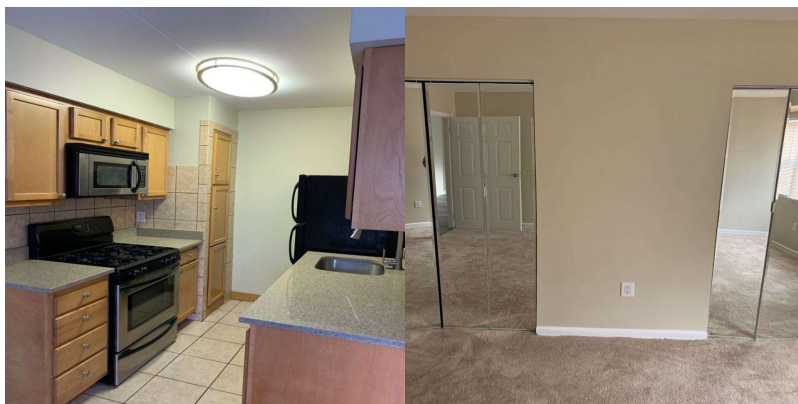
Ok

| | |
|---------------------|----|
| Solid Core & Steel: | Ok |
|---------------------|----|

| PAINTING: | |
|-------------------------------|----|
| Border Removal (Per Room): | Ok |
| Holes in Walls (Each Hole): | Ok |
| Over Dark Colors (Per Room): | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET: | |
|---------------------------|----|
| Burns: | Ok |
| Deodorize: | Ok |
| Pet Treatment (Odor): | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom: | Ok |
| Shampoo 2 Bedroom: | Ok |
| Stain Removal: | Ok |

| MISCELLANEOUS: | |
|---------------------------------|---|
| Broken Window Glass (Per Pane): | Ok |
| Cabinet Equipment: | Ok |
| Carbon Monoxide Detector: | Ok |
| Cleaning of Apartment: | Ok |
| Comment | Kitchen is still dirty. Fingerprints on closet doors |



| | |
|-------------------------------------|----|
| Clear Storage Locker: | Ok |
| Closet Shelves: | Ok |
| Common Area damaged during moveout: | Ok |

| | |
|---|-------------------------|
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok |
| Comment | Don't know what that is |
| Door Intercom System: | Ok |
| Exhaust Fan: | Ok |
| Fan Blades: | Ok |
| Fire extinguisher: | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| Light Globes: | Ok |
| Mini Blind(s) each: | Ok |
| Outside Lights: | Ok |
| Phone Jack: | Ok |
| Rallings: | Ok |
| Removal Of Bulk Items: | Ok |
| Remove Debris (Per Bag): | Ok |
| Sliding Mirror/Glass Door (2): | Ok |
| Smoke Detector Alarm: | Ok |
| Stoppage by foreign object in any drain: | Ok |
| Switch Plate Covers: | Ok |
| Thermostat Cover: | Ok |
| Vertical Blinds: | Ok |
| Vinly Tile Bathroom: | Ok |
| Vinly Tile Kitchen: | Ok |
| Window Screen(s) each: | Ok |
| Window Sills: | Ok |

| | |
|--|----|
| OVERALL: | |
| Signs of Moisture inside the apartment: | Ok |
| Signs of Moisture outside the apartment: | Ok |

| | |
|----------|--|
| Resident | |
|----------|--|



Lindy Community Representative Name

Andrea Reusser



Technician

Andrea Reusser

Resident not available for signature

Resident refused Signature