

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
10-04-2021	Marva Brown	Enclaves	3912C2

Approved By	Marva Brown
Resident Name	Diamond Shuler
Forwarding Mailing Address	None given
Date Resident Turned in Keys	09-28-2021

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Replace	Oven not cleaned	\$60.00
KITCHEN	Range Top	Clean	Range top not cleaned	\$25.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Toilet Tank	Clean		\$0.00
CARPET	Shampoo 1 Bedroom	Clean		\$100.00
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00
MISCELLANEOUS	Closet Shelves	Clean		\$0.00
MISCELLANEOUS	Fan Blades	Repair	Balloons tangled around ceiling fan	\$75.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	three bulk items removed @ \$50.00 each	\$150.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean	Three bags of trash	\$75.00
Additional Damag	e Charges			
			Total Charges	\$660.00

LIVING ROOM:	
Ceilings / Lights:	Ok

Window:		Ok	
Window coverings:		Ok	
DINING ROOM:			
Ceilings / Lights:		Ok	
Walls / Outlets:		Ok	
Window:		Ok	
Window coverings:		Ok	
KITCHEN:			
Backsplash:	Ok		
Cabinets:			
Cabinet Door:		Ok	
Cabinets:			
Cabinet Handle:		Ok	
Cabinets:			
Cabinet Shelf:		Ok	
Ceiling Fan:	Ok		
0 0 mm g 1 mm	Ok		
Ceiling Light Fixture:			
	Ok		
Ceiling Light Fixture:			
Ceiling Light Fixture: Ceiling Lights:	Ok		
Ceiling Light Fixture: Ceiling Lights: Cleaning of Stove:	Ok	()k
Ceiling Light Fixture: Ceiling Lights: Cleaning of Stove: Dishwasher:	Ok	C)k
Ceiling Light Fixture: Ceiling Lights: Cleaning of Stove: Dishwasher: Dishwasher Knob:	Ok		Ok
Ceiling Light Fixture: Ceiling Lights: Cleaning of Stove: Dishwasher: Dishwasher Knob:	Ok		

Faucet:	Ok
Faucet Knobs:	Ok
Fire Stops:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Replace
Charges	
Comment	Bottom of oven severely burned will need replacing



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Not Ok	
Charges Type	Clean	

Charges Type
Charges
Charges
Comment
Not cleaned



Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok

Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok

Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Shampoo 2 Bedroom:	Ok	
Stain Removal:	Ok	

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Bulk items, trash and debris throughout apt



Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok

Fan Blades:	Not Ok
Charges Type	Repair
Charges	
Comment	Balloons stuck in fan blades



Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Bulk items and 4 bags of trash removed



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok



Technician	Marva Brown
Resident not available for signature	YES
Resident refused Signature	NO