

## **Make Ready Checklist Inspection**

Inspection Date	Technician	Property	Units
09-16-2021	Andrea Reusser	Gateway Towers	A217

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Hallway linen closet doesn't shut and latch



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	
Charges	0
Comment	Too long



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	
Charges	0
Comment	Something dripped down side Drawer off track.



Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Electric Meter:	Ok

Fire Stops:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Not Ok
Charges Type	
Charges	0
Comment	Dirty from sanding dust



Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Ok

(	Oven / Range:	
(	Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

(	Oven / Range:	
F	Range burners:	Ok

Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Not Ok	
Charges Type		
Charges	0	
Comment	Dirty from sanding dust	



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	
Charges	0
Comment	Top dirty with sanding dust, doors dirty



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	All surfaces dusty with sanding dust



Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Access panel paint pulling



Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Exhaust fan filthy Toilet paper holder empty and behind toilet



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok

Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	
Fix Door when extra lock is removed:	
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	

DOORS:	
Apartment Door:	Not Ok
Charges Type	
Charges	0
Comment	Door needs painted



Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	
Charges	0
Comment	Nails and holes Walls dusty with sanding dust.



Over Dark Colors (Per Room): Ok

Wallpaper Removal (Per Room): Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok

Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	
Charges	0
Comment	Dust from sanding everywhere



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok

Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

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Lindy Community Representative Name

Andrea Reusser

AM

Technician Andrea Reusser

Resident not available for signature	
Resident refused Signature	