



## Move Out Inventory & Condition Form

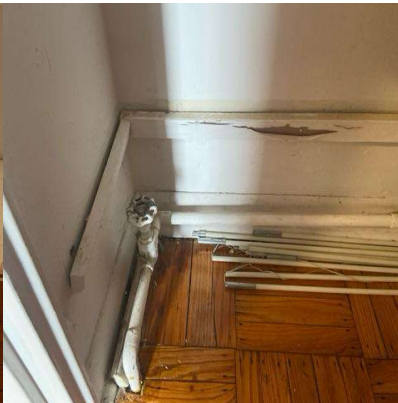
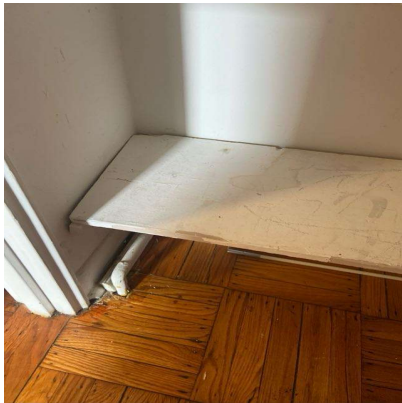
Inspection Date	Technician	Property	Units
09-06-2024	Joseph Cooper	Sedgwick Terrace	C3

Approved By	Doris Scipio
Resident Name	Zaki Mason
Forwarding Mailing Address	540 W Sedgwick Street, C3, Philadelphia, Pa 19119
Date Resident Turned in Keys	09-03-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Dishwasher	Dishwasher Rack	Replace		\$35.00
Oven / Range	Oven Cleaning	Clean		\$0.00
Oven / Range	Oven knobs	Replace		\$0.00
Cabinets	Cabinet Door	Repair		\$50.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
Refrigerator (Freezer)	Refrigerator (Drawers)	Replace		\$30.00
LIVING ROOM	Door / Closet	Repair		\$13.00
LIVING ROOM	Walls / Outlets	Repair		\$0.00
KITCHEN	Microwave	Clean		\$0.00
BEDROOMS	Door / Closet	Replace	Replace 2 bedroom damage doors.	\$300.00
BATHROOM	Medicine Cabinet	Repair		\$75.00
BATHROOM	Other	Replace		\$0.00
BATHROOM	Remove Mildew on Tiles	Clean		\$100.00
BATHROOM	Window	Replace		\$0.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00

KEYS	Failure To Return Mailbox Key	Replace		\$20.00
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
<b>Additional Damage Charges</b>				
Bulk trash removal Junk Luggers				\$450.00
Apartment Cleaning Service				\$250.00
Total Charges				\$1433.00

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair shelf



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove adhesive

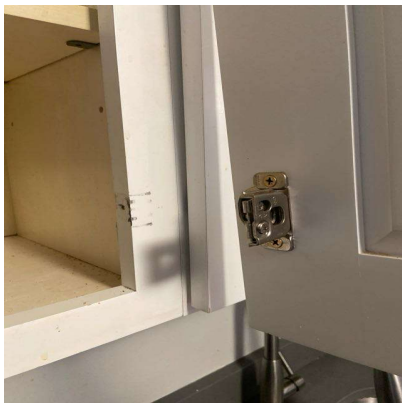


Window:	Ok
Window coverings:	Ok


DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Repair
Charges	
Comment	Fix door hinges



Cabinets:	
Cabinet Handle:	Ok

<b>Cabinets:</b>		
Cabinet Shelf:		Ok
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Ok
Counter Top:		Ok
<b>Dishwasher:</b>		
Dishwasher Knob:		Ok
<b>Dishwasher:</b>		
Dishwasher Rack:	Not Ok	
Charges Type	Replace	
Charges		
Comment	Replace broken detergent door	
		
<b>Dishwasher:</b>		
Dishwasher Silverware Holder:		Ok
Drip Pan:		Ok
Electric Meter:		Ok
Faucet:		Ok
Faucet Knobs:		Ok
Floors:		Ok
Formica/Tiles:		Ok
Garbage Disposal:		Ok
Kitchen Sink:		Ok

Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean



Other:	Ok
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<b>Oven / Range:</b>	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean



<b>Oven / Range:</b>	
Oven door handle:	Ok

<b>Oven / Range:</b>	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace knobs



Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Replace drawer



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok



Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace two bedroom doors



Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Repair



Charges	
Comment	Repair damage



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace bathroom door



Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean and reseal



Shower Curtain Bar:	Ok
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Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace blinds



<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	

Comment	No keys
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys

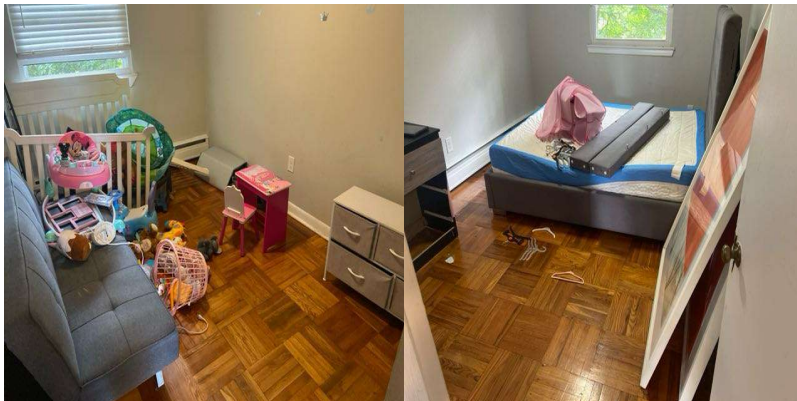
<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

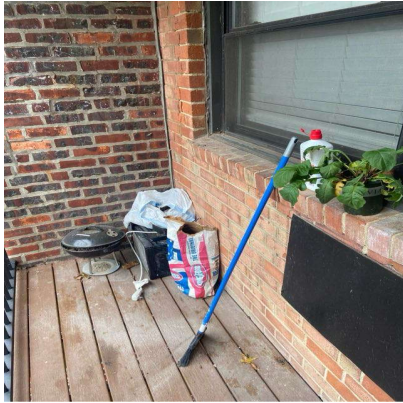
<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok

Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-09-06
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Large trash out



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	Large trash out



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Joseph Cooper
	
Technician	Joseph Cooper
Resident not available for signature	YES