

## **Move Out Inventory & Condition Form**

<b>Inspection Date</b>	Technician	Property	Units
09-03-2024	Daniel Ortiz	Meadowbrook	538

Approved By	Lori Kolinchak
Resident Name	Sylvan Williams
Forwarding Mailing Address	None Provided Lock Out
Date Resident Turned in Keys	08-23-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
KITCHEN	Cleaning of Stove	Replace	not cleaned	\$25.00
KITCHEN	Floors	Clean	dirty	\$25.00
KITCHEN	Microwave	Replace	Micro-wave damaged must replace	\$220.00
KITCHEN	Range Top	Replace		\$150.00
KITCHEN	Washer/Dryer	Replace		\$0.00
BEDROOMS	Floors / Carpet	Replace	New at MI. Charged for 22 months	\$238.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Floors	Clean		\$0.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00
CARPET	Shampoo 1 Bedroom	Replace		\$0.00
CARPET	Shampoo 2 Bedroom	Replace		\$0.00
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0.00

MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0.00
Additional Damage Charges				
Total Charges			\$903.00	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Replace
Charges	
Comment	Was left very dirty with damage glass top



Drip Pan:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok
Charges Type	Replace
Charges	
Comment	Was left dirty with items in it damages to the front part of the microwave door



Other:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Not Ok
Charges Type	Replace

Charges	
Comment	Was left dirty and damage to the top

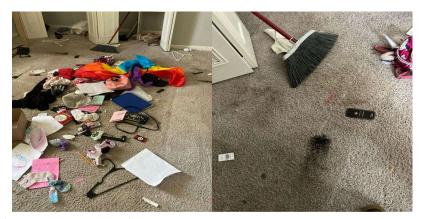


Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Not Ok
Charges Type	Replace
Charges	
Comment	Was also left dirty with a bad odor to it



Window Coverings:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet was left dirty stains in it and a lot of trash



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty with a bad odor in it



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Was left dirty



Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

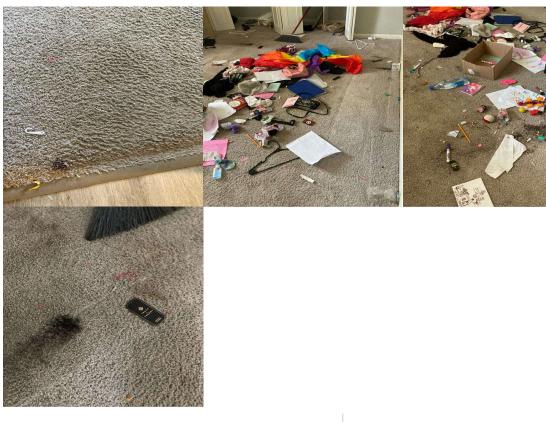
KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	

Comment	Did not turn in any keys
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Resident did not turn in any keys

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	N/A
Deodorize:	N/A
Pet Treatment (Odor):	N/A
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Left dirty with stains in it



Shampoo 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Was left dirty with stains in it and a bad odor to it



Stain Removal: N/A

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Unit was left dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-08-23
Light Globes:	Ok
Mini Blind(s) each:	N/A
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Resident left items in the unit



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	There is a lot of stuff in the unit



Sliding Mirror/Glass Door (2):			N/A
Smoke Detector Alarm:			Ok
Stoppage by foreign object in any drain:			Ok
Switch Plate Covers:			Ok
Thermostat Cover:			Ok
Vertical Blinds:			N/A
Vinly Tile Bathroom:		Ok	
Vinly Tile Kitchen:		Ok	
Was personal property left behind?:			Yes
Estimated Value of Personal Property is.		\$0	
Was the resident locked out?:		Yes	
Date of Eviction		2024-08-23	
Window Screen(s) each:			Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok

Signs of Moisture outside the apartment:

Daniel Ortiz

Ok

Ok



Window Sills:

Technician	Daniel Ortiz
Resident not available for signature	YES