



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-31-2023	Simquetta Lovett	7400 Roosevelt	A305

Approved By	Nancy Benner
Resident Name	Margaret Ortiz
Forwarding Mailing Address	None given LM
Date Resident Turned in Keys	08-28-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Refrigerator (Drawers)	Replace		\$30.00
Refrigerator (Freezer)	Refrigerator Crisper Glass/Plastic	Replace		\$30.00
KITCHEN	Microwave	Replace	Microwave door must be replaced	\$200.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00
MISCELLANEOUS	Closet Shelves	Clean	Removal of storage rack left in pantry	\$50.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	2 queen mattress left in Livingroom 1 small desk and chair left in bedroom Storage rack left in pantry	\$200.00
Additional Damage Charges				
Total Charges				\$580.00

Amenities to be added to this Unit
Plank Flooring
Quartz Countertops

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok

Microwave:	Not Ok
Charges Type	Replace
Charges	
Comment	Microwave door broken



Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Crisper drawer cracked on left side



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Crisper cracker on left side. Needs to be replaced



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

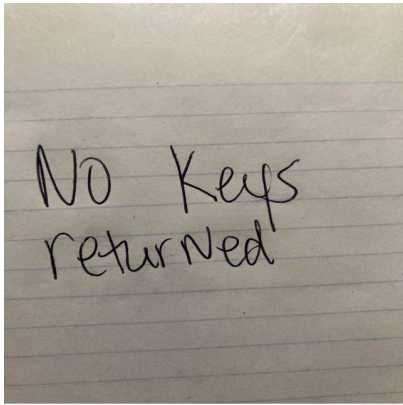
BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok

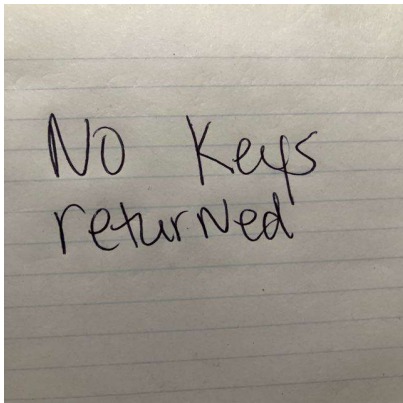
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Skip, failed to turn in apartment keys 100\$



Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Skip, failed to turn in mailbox keys. 20\$



DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok

Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	Clean
Charges	
Comment	Storage rack left in kitchen pantry



Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2023-08-31
Light Globes:	Ok
Mini Blind(s) each:	Ok


Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	2 queen mattress left in Livingroom 1 small desk and chair left in bedroom Storage rack left in pantry



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Simquetta Lovett
	
Technician	Simquetta Lovett
Resident not available for signature	YES