

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-23-2024	Joseph Cooper	Gardens of Mt. Airy	D16

Approved By	Doris Scipio
Resident Name	Emmanuel Clark
Forwarding Mailing Address	188 Micklitz Drive, Pottstown, Pa 19464
Date Resident Turned in Keys	08-17-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
Cabinets	Cabinet Shelf	Clean		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
LIVING ROOM	Other	Clean		\$0.00
KITCHEN	Formica/Tiles	Clean		\$0.00
BEDROOMS	Walls / Outlets	Repair		\$0.00
BATHROOM	Complete Toilet	Clean		\$0.00
BATHROOM	Other	Repair		\$0.00
BATHROOM	Tub Knob(s)	Replace		\$20.00
BATHROOM	Vanity Cabinet	Repair		\$0.00
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage C	harges			
Bulk trash removal Jun	k Luggers			\$125.00
Apartment cleaning sen	vice			\$175.00
Wall repair				\$150.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy floor cleaning



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:		
Backsplash:		Ok
Cabinets:		
Cabinet Door:	Ok	
Cabinets:		
Cabinet Handle:	Ok	

Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean and repair



Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean floor



Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:	Ok	
Oven Door Handle:	(Ok
Oven Racks:	C	Ok
Range Top:	(Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean - power out will only get worse - dots are bugs



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper: Ok		
Stove Knob:	Ok	

Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Patch and repair walls



Window:	Ok
Window coverings:	Ok

BATHROOM:		
Cabinets / Mirror:	Ok	
Ceiling Lights:	Ok	
Cleaning Bathroom:	Ok	
Complete Toilet:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Toilet clogged and dirty	



Counter Top:	Ok	
Floors:	Ok	
Formica /Tile:	Ok	
Is there signs of moisture from outside in the apartment?:	Ok	
Medicine Cabinet:	Ok	
Mirror Cabinet:	Ok	
Other:	Not Ok	
Charges Type	Repair	
Charges		
Comment	Patch and repair	



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok

Tub Knob(s):	Not Ok
Charges Type	Replace
Charges	
Comment	Replace stopper



Tub Reglazing:	Ok
Vanity Cabinet:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
112101	

Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok

Exhaust Fan:	Ok			
Fan Blades:	Ok			
If fire stops have been installed throughout the property, ensure fire stops are installed.:				
Date of Installation				
Light Globes:	Ok			
Mini Blind(s) each:	Ok			
Outside Lights:	Ok			
Phone Jack:	Ok			
Rallings:	Ok			
Removal Of Bulk Items:	Not Ok			
Charges Type	Clean			
Charges				
Comment	Trash out			



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No

Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident					
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Lindy Community Representative Name	Joseph Cooper
Emay Community Representative Name	Joseph Cooper

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Technician	Joseph Cooper
Resident not available for signature	YES