



## Make Ready Checklist Inspection

| Inspection Date | Technician     | Property             | Units |
|-----------------|----------------|----------------------|-------|
| 08-26-2021      | Stephen Cicala | 450 Green Apartments | N300  |

|                     |                          |
|---------------------|--------------------------|
| <b>LIVING ROOM:</b> |                          |
| Ceilings / Lights:  | Ok                       |
| Door / Closet:      | Ok                       |
| Other:              | Not Ok                   |
| Charges Type        |                          |
| Charges             | 0                        |
| Comment             | Deck needs to be painted |



|                   |    |
|-------------------|----|
| Walls / Outlets:  | Ok |
| Window:           | Ok |
| Window coverings: | Ok |

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|---------------------|----|
| <b>DINING ROOM:</b> |    |
| Ceilings / Lights:  | Ok |
| Walls / Outlets:    | Ok |
| Window:             | Ok |
| Window coverings:   | Ok |

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| <b>KITCHEN:</b> |  |
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| Backsplash:                   | Ok |
| <b>Cabinets:</b>              |    |
| Cabinet Door:                 | Ok |
| <b>Cabinets:</b>              |    |
| Cabinet Handle:               | Ok |
| <b>Cabinets:</b>              |    |
| Cabinet Shelf:                | Ok |
| Ceiling Fan:                  | Ok |
| Ceiling Light Fixture:        | Ok |
| Ceiling Lights:               | Ok |
| Cleaning of Stove:            | Ok |
| Counter Top:                  | Ok |
| <b>Dishwasher:</b>            |    |
| Dishwasher Knob:              | Ok |
| <b>Dishwasher:</b>            |    |
| Dishwasher Rack:              | Ok |
| <b>Dishwasher:</b>            |    |
| Dishwasher Silverware Holder: | Ok |
| Drip Pan:                     | Ok |
| Electric Meter:               | Ok |
| Faucet:                       | Ok |
| Faucet Knobs:                 | Ok |
| Fire Stops:                   | Ok |
| Floors:                       | Ok |
| Formica/Tiles:                | Ok |
| Garbage Disposal:             | Ok |
| Kitchen Sink:                 | Ok |
| Microwave:                    | Ok |
| Other:                        | Ok |

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| <b>Oven / Range:</b> |  |    |
| Oven Cleaning:       |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Oven door handle:    |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Oven drip pan:       |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Oven knobs:          |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Oven Racks:          |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Range burners:       |  | Ok |

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| <b>Oven / Range:</b> |  |    |
| Range Hood:          |  | Ok |

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|-------------------|----|--|
| Oven Door Handle: | Ok |  |
| Oven Racks:       | Ok |  |
| Range Top:        | Ok |  |

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| <b>Refrigerator (Freezer):</b> |  |    |
| Cleaning Refrigerator:         |  | Ok |

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| <b>Refrigerator (Freezer):</b> |  |    |
| Refrigerator (Drawers):        |  | Ok |

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|--------------------------------|--|----|
| <b>Refrigerator (Freezer):</b> |  |    |
| Refrigerator (Shelf and Bars): |  | Ok |

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| <b>Refrigerator (Freezer):</b>      |  |    |
| Refrigerator Crisper Glass/Plastic: |  | Ok |

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| Rubber Stopper: | Ok |  |
| Stove Knob:     | Ok |  |
| Wall Outlets:   | Ok |  |

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|-------------------|----|
| Washer/Dryer:     | Ok |
| Window Coverings: | Ok |

| <b>BEDROOMS:</b>   |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Door / Closet:     | Ok |
| Floors / Carpet:   | Ok |
| Other:             | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| <b>BATHROOM:</b>                                           |    |
|------------------------------------------------------------|----|
| Cabinets / Mirror:                                         | Ok |
| Ceiling Lights:                                            | Ok |
| Cleaning Bathroom:                                         | Ok |
| Complete Toilet:                                           | Ok |
| Counter Top:                                               | Ok |
| Floors:                                                    | Ok |
| Formica /Tile:                                             | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| Medicine Cabinet:                                          | Ok |
| Mirror Cabinet:                                            | Ok |
| Other:                                                     | Ok |
| Remove Mildew on Tiles:                                    | Ok |
| Shower Curtain Bar:                                        | Ok |
| Shower Head:                                               | Ok |
| Sink:                                                      | Ok |
| Soad Dish (Tub):                                           | Ok |
| Soap Dish (Sink):                                          | Ok |
| Toilet Paper Holder:                                       | Ok |
| Toilet Tank:                                               | Ok |
| Towel Bar:                                                 | Ok |
| Tub Knob(s):                                               | Ok |

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| Tub Reglazing:  | Ok |
| Vanity Cabinet: | Ok |
| Wall Outlets:   | Ok |
| Window:         | Ok |

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|---------------------------------------------------------------------------|----|
| <b>LOCKS:</b>                                                             |    |
| Door Knob:                                                                | Ok |
| Door Lock:                                                                | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:                                                            | Ok |

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| <b>KEYS:</b>                     |    |
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

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| <b>DOORS:</b>       |    |
| Apartment Door:     | Ok |
| Frame:              | Ok |
| Hollow:             | Ok |
| Solid Core & Steel: | Ok |

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| <b>PAINTING:</b>              |    |
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

|                           |    |
|---------------------------|----|
| <b>CARPET:</b>            |    |
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |

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| Stain Removal: | Ok |
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| <b>MISCELLANEOUS:</b>                                                                           |     |
|-------------------------------------------------------------------------------------------------|-----|
| Broken Window Glass (Per Pane):                                                                 | Ok  |
| Cabinet Equipment:                                                                              | Ok  |
| Carbon Monoxide Detector:                                                                       | Ok  |
| Cleaning of Apartment:                                                                          | Ok  |
| Clear Storage Locker:                                                                           | Ok  |
| Closet Shelves:                                                                                 | Ok  |
| Common Area damaged during moveout:                                                             | Ok  |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok  |
| Door Intercom System:                                                                           | Ok  |
| Exhaust Fan:                                                                                    | Ok  |
| Fan Blades:                                                                                     | Ok  |
| Fire extinguisher:                                                                              | Ok  |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok  |
| If there are sprinkler heads, are they painted?:                                                | Yes |
| If there are sprinklers, are the sprinkler pipes painted?:                                      | Yes |
| Light Globes:                                                                                   | Ok  |
| Mini Blind(s) each:                                                                             | Ok  |
| Outside Lights:                                                                                 | Ok  |
| Phone Jack:                                                                                     | Ok  |
| Rallings:                                                                                       | Ok  |
| Removal Of Bulk Items:                                                                          | Ok  |
| Remove Debris (Per Bag):                                                                        | Ok  |
| Sliding Mirror/Glass Door (2):                                                                  | Ok  |
| Smoke Detector Alarm:                                                                           | Ok  |
| Stoppage by foreign object in any drain:                                                        | Ok  |
| Switch Plate Covers:                                                                            | Ok  |
| Thermostat Cover:                                                                               | Ok  |
| Vertical Blinds:                                                                                | Ok  |
| Vinly Tile Bathroom:                                                                            | Ok  |
| Vinly Tile Kitchen:                                                                             | Ok  |
| Window Screen(s) each:                                                                          | Ok  |

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|---------------|----|
| Window Sills: | Ok |
|---------------|----|

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|------------------------------------------|----|
| <b>OVERALL:</b>                          |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

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| Resident |  |
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|                                     |                |
|-------------------------------------|----------------|
| Lindy Community Representative Name | Stephen Cicala |
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|--------------------------------------|----------------|
| Technician                           | Stephen Cicala |
| Resident not available for signature |                |
| Resident refused Signature           |                |