

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-11-2023	Doris Scipio	Sedgwick Terrace	B5

Approved By	Doris Scipio
Resident Name	Lorraine Greenidge
Forwarding Mailing Address	23 N 62nd Street, Philadelphia, Pa 19139
Date Resident Turned in Keys	08-01-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Clean		\$0.00
LIVING ROOM	Other	Clean		\$0.00
LIVING ROOM	Walls / Outlets	Clean		\$0.00
KITCHEN	Other	Clean		\$0.00
BATHROOM	Other	Clean		\$0.00
MISCELLANEOUS	Cleaning of Apartment	Clean	Cleaning of Apartment	\$250.00
Additional Damage Charges				
Bulk trash removal Junk Luggers			\$850.00	
Total Charges				\$1100.00

LIVING ROOM:	
Ceilings / Lights:	N/A
Door / Closet:	N/A
Other:	Not Ok
Charges Type	Clean
Charges	

Comment Trash removal



Walls / Outlets:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash removal



Window:	N/A	
Window coverings:	N/A	

DINING ROOM:	
Ceilings / Lights:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

KITCHEN:		
Backsplash:		
Cabinets:		
Cabinet Door:	N/A	

Cabinets:		
Cabinet Handle:	N/A	
Cabinets:		
Cabinet Shelf:	N/A	
Ceiling Fan:		N/A
Ceiling Light Fixture:		N/A
Ceiling Lights:		N/A
Cleaning of Stove:		N/A
Counter Top:		N/A
Dishwasher:		
Dishwasher Knob:	N/A	
Dishwasher:		
Dishwasher Rack:	N/A	
Dishwasher:		
Dishwasher Silverware Holder:		27/4
		N/A
Drip Pan:		N/A
Electric Meter:		N/A
Electric Meter: Faucet:		N/A N/A
Electric Meter: Faucet: Faucet Knobs:		N/A N/A N/A
Electric Meter: Faucet: Faucet Knobs: Floors:		N/A N/A N/A N/A
Electric Meter: Faucet: Faucet Knobs: Floors: Formica/Tiles:		N/A N/A N/A N/A N/A
Electric Meter: Faucet: Faucet Knobs: Floors: Formica/Tiles: Garbage Disposal:		N/A N/A N/A N/A N/A N/A
Electric Meter: Faucet: Faucet Knobs: Floors: Formica/Tiles: Garbage Disposal: Kitchen Sink:		N/A N/A N/A N/A N/A N/A N/A N/A
Drip Pan: Electric Meter: Faucet: Faucet Knobs: Floors: Formica/Tiles: Garbage Disposal: Kitchen Sink: Microwave: Other:		N/A
Electric Meter: Faucet: Faucet Knobs: Floors: Formica/Tiles: Garbage Disposal: Kitchen Sink: Microwave:		N/A



Oven / Range:			
Oven Cleaning:	N/A	A	
Oven / Range:			
Oven door handle:	1	N/A	
Oven / Range:			
Oven drip pan:	N/A	N/A	
Oven / Range:			
Oven knobs:	N/A	N/A	
Oven / Range:			
Oven Racks:	N/A	N/A	
Oven / Range:			
Range burners:	N/	A	
Oven / Range:			
Range Hood:	N/A	N/A	
Oven Door Handle:		N/A	
Oven Racks:		N/A	
Range Top:		N/A	
Refrigerator (Freezer):			
Cleaning Refrigerator:		N/A	
Refrigerator (Freezer):			
Refrigerator (Drawers):		N/A	

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	Trash removal



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	N/A
Rubber Stopper:	N/A
Stove Knob:	N/A
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	N/A
Washer/Dryer:	N/A
Window Coverings:	N/A

BEDROOMS:	
Ceilings / Lights:	N/A
Door / Closet:	N/A
Floors / Carpet:	N/A
Other:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

BATHROOM:	
Cabinets / Mirror:	N/A
Ceiling Lights:	N/A

Cleaning Bathroom:	N/A
Complete Toilet:	N/A
Counter Top:	N/A
Floors:	N/A
Formica /Tile:	N/A
Is there signs of moisture from outside in the apartment?:	N/A
Medicine Cabinet:	N/A
Mirror Cabinet:	N/A
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash removal



Remove Mildew on Tiles:	N/A
Shower Curtain Bar:	N/A
Shower Head:	N/A
Sink:	N/A
Soad Dish (Tub):	N/A
Soap Dish (Sink):	N/A
Toilet Paper Holder:	N/A
Toilet Tank:	N/A
Towel Bar:	N/A
Tub Knob(s):	N/A
Tub Reglazing:	N/A
Vanity Cabinet:	N/A
Wall Outlets:	N/A
Window:	N/A

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok

Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash removal



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2023-07-01
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok

Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	N/A
Signs of Moisture outside the apartment:	N/A

Resident	
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Lindy Community Representative Name	Doris Scipio



Technician	Doris Scipio
Resident not available for signature	YES