



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-05-2024	Kenneth Poteat	251 Dekalb	E0701

Approved By	Stephen Cicala
Resident Name	Emily Lucas
Forwarding Mailing Address	210 W. Byron Place, #328, King of Prussia, PA 19406
Date Resident Turned in Keys	07-30-2024

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
KITCHEN	Counter Top	Clean	One cleaning charge for all cleaning needed. Less trash, bulk and HVAC cleaning.	\$183.24
KITCHEN	Other	Clean		\$0.00
BATHROOM	Toilet Paper Holder	Repair	Broken toilet paper holder.	\$24.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				
Total Charges				\$207.24

KITCHEN:	
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty




Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove dirty Refrigerator dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Toilet Paper Holder:	Not Ok
Charges Type	Repair
Charges	

Comment	Broken toilet paper holder
	

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok


CARPET:	
Burns:	Ok
Deodorize:	Ok

Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok

Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES