



## Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
08-06-2020	Dawn Buck	Regency House	203

<b>LIVING ROOM:</b>	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Carpet bubbling up heat vent missing cover
<b>DINING ROOM:</b>	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
<b>KITCHEN:</b>	
Electric Meter:	Ok
Cabinets:	Ok
Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Not Ok
Charges Type	

Charges	0
Comment	Not running
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Ok
Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Ok
Dishwasher Rack:	Ok
Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Ok
Cleaning of Stove:	Ok
Ceiling Lights:	Ok
Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Not Ok
Charges Type	
Charges	0
Comment	Back left burner not lighting
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok

Window Coverings:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Access panel not secured to wall
<b>BEDROOMS:</b>	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Ok
Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Heat vent cover off
<b>BATHROOM:</b>	
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Ok
Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Not Ok
Charges Type	
Charges	0
Comment	No seat
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok

Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Ok
Cleaning Bathroom:	Ok
Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok
Window:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	No shower curtain
<b>LOCKS:</b>	
Door Lock:	Ok
Door Knob:	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok
<b>DOORS:</b>	
Apartment Door:	Ok
Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
<b>PAINTING:</b>	
Over Dark Colors (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Wallpaper Removal (Per Room):	Ok

Border Removal (Per Room):	Ok
<b>CARPET:</b>	
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
<b>MISCELLANEOUS:</b>	
Remove Debris (Per Bag):	Not Ok
Charges Type	
Charges	0
Comment	Shoes left outside door
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok
Smoke Detector Alarm:	Ok
Fire extinguisher:	Ok
Cabinet Equipment:	Ok
Vinly Tile Kitchen:	Ok
Vinly Tile Bathroom:	Ok
Exhaust Fan:	Ok
Phone Jack:	Ok
Fan Blades:	Ok
Light Globes:	Ok

Door Intercom System:	Ok
Switch Plate Covers:	Ok
Rallings:	Ok
Outside Lights:	Ok
Stoppage by foreign object in any drain:	Ok
Thermostat Cover:	Ok
Cleaning of Apartment:	Ok
Common Area damaged during moveout:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Resident	

Lindy Community Representative Name	Dawn Buck
-------------------------------------	-----------



Technician	Dawn Buck
Resident not available for signature	
Resident refused Signature	