

## **Make Ready Checklist Inspection**

Inspection Date	Technician	Property	Units
08-02-2021	Alysa Imprescia	Towers at Wyncote	0204-3

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Sweep and Mop all plank- grease stains in hall and bathrooms



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

Backsplash:		Ok		
Cabinets:				
Cabinet Door:	net Door: Not Ok			
Charges Type				
Charges	0	0		
Comment	Wipe	Wipe down all cabinet doors		
Cabinets:				
Cabinet Handle:			Ok	
Cabinets:				
Cabinet Shelf:			Ok	
Ceiling Fan:		Ok		
Ceiling Light Fixture:		Ok		
Ceiling Lights:		Ok		
Cleaning of Stove:		Not Ok		
Charges Type				
Charges		0		
Comment		Clean all appliances		
Counter Top:		Ok	Ok	
Dishwasher:				
Dishwasher Knob:			Ol	K
Dishwasher:				
Dishwasher Rack: Not Ok		Ok		
Charges Type				
Charges 0				
Comment Dishwasher missing completely				
Dishwasher:				
Dishwasher Silverware Holder:				Ok
Drip Pan:		Ok		
Electric Meter:		Ok		
Faucet:		Ok		

Fire Stane.	Ok		
Fire Stops:			
Floors:	Ok		
Formica/Tiles:	Ok		
Garbage Disposal:	Ok		
Kitchen Sink:	Ok		
Microwave:	Ok		
Other:	Ok		
Oven / Range:			
Oven Cleaning:		Ok	
Oven / Range:			
Oven door handle:		Ok	
Oven / Range:			
Oven drip pan:		Ok	
Oven / Range:			
Oven knobs:		Ok	
Oven / Range:			
Oven Racks:		Ok	
Oven / Range:			
Range burners:		Ok	
Oven / Range:			
Range Hood:		Ok	
Oven Door Handle:	Ok		
Oven Racks:	Ok		
Range Top:	Ok		
Refrigerator (Freezer):			
Cleaning Refrigerator:		Ok	
Refrigerator (Freezer):			
Refrigerator (Drawers):		Ok	

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	
Charges	0
Comment	Clean inside fridge shelves and door

Refrigerator (Freezer):			
Refrigerator Crisper Glass/Plastic:		Ok	
Rubber Stopper:	Ok		
Stove Knob:	Ok		
Wall Outlets:	Ok		
Washer/Dryer:	Ok		
Window Coverings:	Ok		

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Not Ok
Charges Type	
Charges	0
Comment	Light flickering in master bathroom
Cleaning Bathroom:	Not Ok
Charges Type	
Charges	0
Comment	Clean both bathrooms thoroughly esp showers and toilets. Strong odor in main bathroom
Complete Toilet:	Ok

Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	
Charges	0
Comment	Stall shower-also strong odor
Shower Curtain Bar:	Not Ok
Charges Type	
Charges	0
Comment	Stall door not staying shut
Shower Head:	Ok
Sink:	Not Ok
Charges Type	
Charges	0
Comment	Master bathroom sink stopper not working
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Not Ok
Charges Type	
Charges	0
Comment	Chips missing on front door
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok

Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Not Ok
Charges Type	
Charges	0
Comment	Main bedroom window not locking

OVERALL:		
Signs of Moisture inside the apartment:	Ok	

Technician	Alysa Imprescia
Resident not available for signature	
Resident refused Signature	