

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
08-01-2023	Melissa Verdon	Gateway Towers	A304

Approved By	Melissa Verdon
Resident Name	Alexa Lalli
Forwarding Mailing Address	3900 Gateway Dr., Philadelphia PA
Date Resident Turned in Keys	07-31-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Repair		\$0.00
LIVING ROOM	Walls / Outlets	Repair		\$0.00
LIVING ROOM	Window	Replace		\$0.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
BEDROOMS	Door / Closet	Repair		\$0.00
BEDROOMS	Floors / Carpet	Replace		\$0.00
BEDROOMS	Walls / Outlets	Repair		\$0.00
BEDROOMS	Window coverings	Replace		\$20.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Remove Mildew on Tiles	Clean		\$100.00
BATHROOM	Towel Bar	Replace		\$25.00
BATHROOM	Tub Reglazing	Repair		\$0.00
CARPET	Replace Carpet 1 Bedroom	Replace		\$800.00
CARPET	Replace Carpet 2 Bedroom	Replace		\$1100.00
CARPET	Stain Removal	Replace		\$0.00
Additional Damage Charges				
Total Charges			\$2180.00	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Transition strip broken



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Writing on wall and hooks



Window:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds broken



Window coverings:	Ok
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DINING ROOM:	
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Drip Pan:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok

Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Sticker on mirror doors



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet stained and torn



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Writing on walls



Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds broken



## **BATHROOM:**

Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Shower Curtain Bar:	Ok
Shower Head:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok

Towel Bar:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken towel bar



Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs glaze



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
RE15;	

Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Torn



Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Torn



Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Replace
Charges	
Comment	Stains



MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok

Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok
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OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	

Lindy Community Representative Name	Melissa Verdon



Technician	Melissa Verdon
Resident not available for signature	NO