



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
07-31-2024	Kathryn Mason	Academia Suites	S105

Approved By	Kathryn Mason
Resident Name	Jordan Porch
Forwarding Mailing Address	39 Raymond Ave., Plainfield, NJ 07062
Date Resident Turned in Keys	07-24-2024

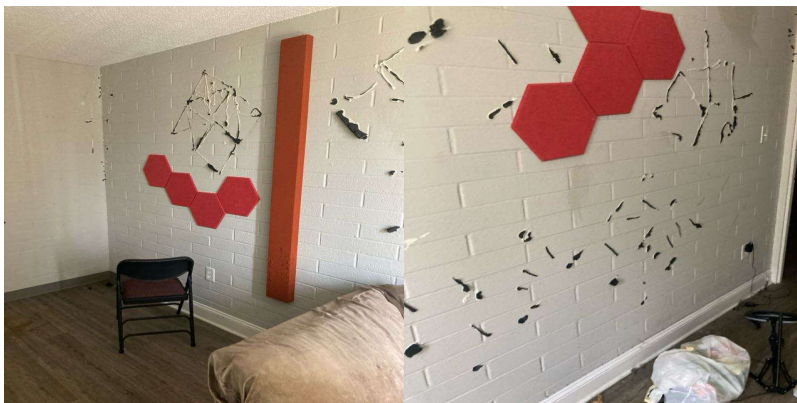
Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
LIVING ROOM	Ceilings / Lights	Repair		\$0.00
LIVING ROOM	Other	Repair		\$0.00
KITCHEN	Ceiling Light Fixture	Repair		\$0.00
KITCHEN	Ceiling Lights	Repair		\$0.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
KITCHEN	Floors	Clean		\$0.00
KITCHEN	Kitchen Sink	Clean		\$0.00
KITCHEN	Range Top	Clean		\$0.00
MISCELLANEOUS	Removal Of Bulk Items	Clean		\$0.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean		\$0.00
MISCELLANEOUS	Was personal property left behind?			\$0.00
MISCELLANEOUS	Was the resident locked out?			\$0.00
Additional Damage Charges				
Total Charges				\$60.00

LIVING ROOM:	
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Ceilings / Lights:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs replacing or repairing



Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

KITCHEN:	
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Backsplash:	Ok
Ceiling Fan:	N/A
Ceiling Light Fixture:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs repair or replacement



Ceiling Lights:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs repair or replacement



Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Drip Pan:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Formica/Tiles:	N/A
Garbage Disposal:	N/A
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Microwave:

N/A

Other:

N/A

### Oven / Range:

Oven Cleaning:

Not Ok

Charges Type

Clean

Charges

Comment

Needs clean



Oven Door Handle:

Ok

Oven Racks:

Ok

Range Top:

Not Ok

Charges Type

Clean

Charges

Comment

Needs clean



Rubber Stopper:	N/A
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	N/A
Door / Closet:	N/A
Floors / Carpet:	N/A
Other:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok

Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

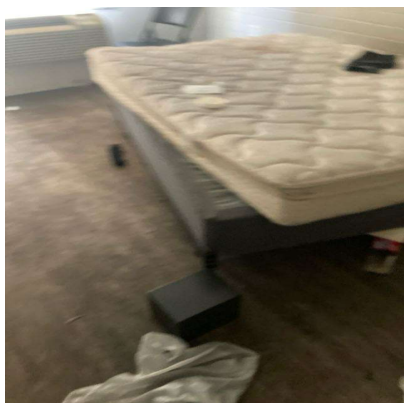
<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
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Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

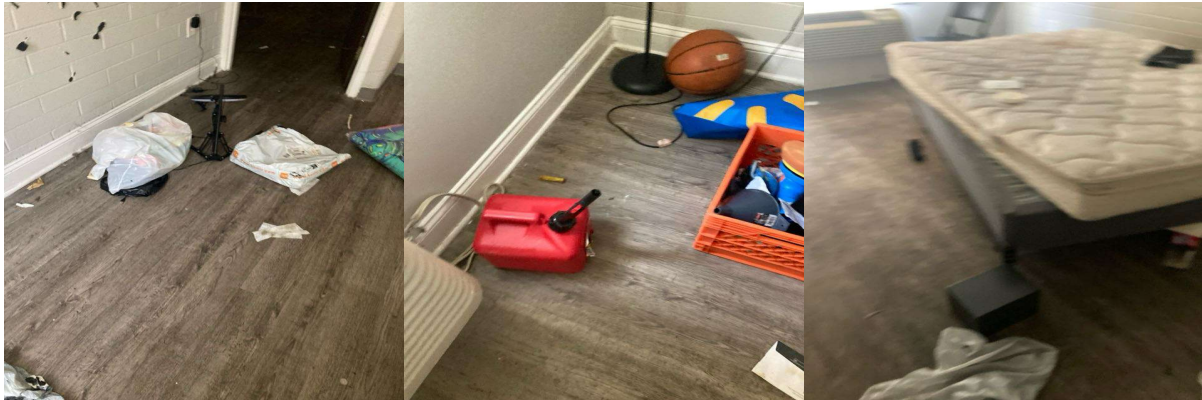
<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove bulk



Remove Debris (Per Bag):	Not Ok
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Charges Type	Clean
Charges	
Comment	



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

Resident	Jordan Porch
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Lindy Community Representative Name	Kathryn Mason
	
Technician	Kathryn Mason
Resident not available for signature	YES