

## **Make Ready Checklist Inspection**

| Inspection Date | Technician      | Property          | Units  |
|-----------------|-----------------|-------------------|--------|
| 07-25-2022      | Alysa Imprescia | Towers at Wyncote | PH19-2 |

| LIVING ROOM:       |   |
|--------------------|---|
| Ceilings / Lights: | Ok  |
| Door / Closet:     | Not Ok  |
| Charges Type       |   |
| Charges            | 0   |
| Comment            | Entry closet door (right) is stuck/ very hard to open/close |
| Other:             | Ok  |
| Plank Flooring:    | Not Ok  |
| Charges Type       |   |
| Charges            | 0   |
| Comment            | Sweep   |
| Walls / Outlets:   | Ok  |
| Window:            | Not Ok  |
| Charges Type       |   |
| Charges            | 0   |
| Comment            | Den blinds -several fell off                                |



Window coverings:

Ok

| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Plank Flooring:    | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| KITCHEN:    |    |
|-------------|----|
| Backsplash: | Ok |

| Cabinets:     |   |
|---------------|---|
| Cabinet Door: | Not Ok  |
| Charges Type  |   |
| Charges       | 0   |
| Comment       | Wipe fronts of cabinets near all handles (grease and finger smudges |



| Cabinets:       |    |
|-----------------|----|
| Cabinet Handle: | Ok |
|                 |    |

| Cabinets:      |                                |
|----------------|--------------------------------|
| Cabinet Shelf: | Not Ok                         |
| Charges Type   |                                |
| Charges        | 0                              |
| Comment        | Baseboard needs to be attached |



| Ceiling Fan:           | Ok |
|------------------------|----|
| Ceiling Light Fixture: | Ok |
| Ceiling Lights:        | Ok |
| Cleaning of Stove:     | Ok |
| Counter Top:           | Ok |

| Dishwasher:      |    |
|------------------|----|
| Dishwasher Knob: | Ok |

| Dishwasher:      |   |
|------------------|---|
| Dishwasher Rack: | Not Ok  |
| Charges Type     |   |
| Charges          | 0   |
| Comment          | Run cleaning cycle of DW-lots of old dirt/dust/ etc in bottom |



| Dishwasher:                   |                         |                                       |  |
|-------------------------------|-------------------------|---------------------------------------|--|
| Dishwasher Silverware Holder: | Ok                      |                                       |  |
| Orip Pan:                     | Ok                      |                                       |  |
| Electric Meter:               | Ok                      | Ok                                    |  |
| Faucet:                       | Ok                      |                                       |  |
| Faucet Knobs:                 | Ok                      |                                       |  |
| Floors:                       | Ok                      |                                       |  |
| Formica/Tiles:                | Ok                      |                                       |  |
| Garbage Disposal:             | Not Ok                  |                                       |  |
| Charges Type                  |                         |                                       |  |
| Charges                       | 0                       |                                       |  |
| Comment                       | Something stuck in G    | D                                     |  |
| Kitchen Sink:                 | Ok                      |                                       |  |
| Microwave:                    | Not Ok                  |                                       |  |
| Charges Type                  |                         |                                       |  |
| Charges                       | 0                       | 0 Attach the fire stop that fell down |  |
| Comment                       | Attach the fire stop th |                                       |  |
| Other:                        | Ok                      | Ok                                    |  |
| Oven / Range:                 |                         |                                       |  |
| Oven Cleaning:                | Ok                      |                                       |  |
| Oven / Range:                 |                         |                                       |  |
| Oven door handle:             | Ok                      |                                       |  |
| Oven / Range:                 |                         |                                       |  |
| Oven drip pan:                | Ok                      |                                       |  |
| Oven / Range:                 |                         |                                       |  |
| Oven knobs:                   | Ok                      |                                       |  |
| Oven / Range:                 |                         |                                       |  |
| Oven Racks:                   | Ok                      |                                       |  |
| Oven / Range:                 |                         |                                       |  |
| Range burners:                | Ok                      |                                       |  |

| Oven / Range:   |    |    |    |
|---|----|----|----|
| Range Hood:   |    | Ok |    |
| Oven Door Handle: Ok  |    |    |    |
| Oven Racks:   | Ok |    |    |
| Range Top:  | Ok |    |    |
| Refrigerator (Freezer):   |    |    |    |
| Cleaning Refrigerator:  |    |    | Ok |
| Refrigerator (Freezer):   |    |    |    |
| Refrigerator (Drawers):   |    |    | Ok |
| Refrigerator (Freezer):   |    |    |    |
| Refrigerator (Shelf and Bars):  |    |    | Ok |
| Refrigerator (Freezer):   |    |    |    |
| Refrigerator Crisper Glass/Plastic:   |    |    | Ok |
| Rubber Stopper:   | Ok |    |    |
| Stove Knob: Ok  |    |    |    |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok |    |    |
| Wall Outlets: Ok  |    |    |    |
| Washer/Dryer: Ok  |    |    |    |
| Window Coverings:   |    |    |    |

| BEDROOMS:          |                                  |
|--------------------|----------------------------------|
| Ceilings / Lights: | Ok                               |
| Door / Closet:     | Ok                               |
| Floors / Carpet:   | Ok                               |
| Other:             | Ok                               |
| Plank Flooring:    | Ok                               |
| Walls / Outlets:   | Ok                               |
| Window:            | Not Ok                           |
| Charges Type       |                                  |
| Charges            | 0                                |
| Comment            | One of the blind in bedroom fell |



Window coverings: Ok

| BATHROOM:  |                                    |
|--|------------------------------------|
| Cabinets / Mirror:   | Ok                                 |
| Ceiling Lights:  | Ok                                 |
| Cleaning Bathroom:   | Ok                                 |
| Complete Toilet:   | Not Ok                             |
| Charges Type   |                                    |
| Charges  | 0                                  |
| Comment  | Primary bath toilet clogged        |
| Counter Top:   | Ok                                 |
| Floors:  | Ok                                 |
| Formica /Tile:   | Ok                                 |
| Is there signs of moisture from outside in the apartment?: | Ok                                 |
| Medicine Cabinet:  | Ok                                 |
| Mirror Cabinet:  | Ok                                 |
| Other:   | Ok                                 |
| Plank Flooring:  | Not Ok                             |
| Charges Type   |                                    |
| Charges  | 0                                  |
| Comment  | Get paint off floor in second bath |



| Remove Mildew on Tiles: | Ok                            |
|-------------------------|-------------------------------|
| Shower Curtain Bar:     | Ok                            |
| Shower Head:            | Ok                            |
| Sink:                   | Not Ok                        |
| Charges Type            |                               |
| Charges                 | 0                             |
| Comment                 | Both sinks water pressure low |
| Soad Dish (Tub):        | Ok                            |
| Soap Dish (Sink):       | Ok                            |
| Toilet Paper Holder:    | Ok                            |
| Toilet Tank:            | Ok                            |
| Towel Bar:              | Ok                            |
| Tub Knob(s):            | Ok                            |
| Tub Reglazing:          | Ok                            |
| Vanity Cabinet:         | Not Ok                        |
| Charges Type            |                               |
| Charges                 | 0                             |
| Comment                 | Clean in primary bath         |



| Wall Outlets: | Ok |
|---------------|----|
|               |    |

| LOCKS:  |    |
|---|----|
| Door Knob:  | Ok |
| Door Lock:  | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed:                                      | Ok |

Window:

Mail-Box Lock:

Ok

Ok

| KEYS:                            |    |
|----------------------------------|----|
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

| DOORS:                               |    |
|--------------------------------------|----|
| Apartment Door:                      | Ok |
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |
| Solid Core & Steel:                  | Ok |

| PAINTING:                     |    |
|-------------------------------|----|
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET:                   |    |
|---------------------------|----|
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |
| Stain Removal:            | Ok |

| MISCELLANEOUS:  |    |
|---|----|
| Broken Window Glass (Per Pane):   | Ok |
| Cabinet Equipment:  | Ok |
| Carbon Monoxide Detector:   | Ok |
| Cleaning of Apartment:  | Ok |
| Clear Storage Locker:   | Ok |
| Closet Shelves:   | Ok |
| Common Area damaged during moveout:   | Ok |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok |
| Door Intercom System:   | Ok |
| Exhaust Fan:  | Ok |
| Fan Blades:   | Ok |
| Fire extinguisher:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok |
| Light Globes:   | Ok |
| Mini Blind(s) each:   | Ok |
| Outside Lights:   | Ok |
| Phone Jack:   | Ok |
| Rallings:   | Ok |
| Removal Of Bulk Items:  | Ok |
| Remove Debris (Per Bag):  | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Smoke Detector Alarm:   | Ok |
| Stoppage by foreign object in any drain:  | Ok |
| Switch Plate Covers:  | Ok |
| Thermostat Cover:   | Ok |
| Vertical Blinds:  | Ok |
| Vinly Tile Bathroom:  | Ok |
| Vinly Tile Kitchen:   | Ok |
| Window Screen(s) each:  | Ok |
| Window Sills:   | Ok |

| OVERALL:                                |    |  |
|---|----|--|
| Signs of Moisture inside the apartment: | Ok |  |

| Signs of Moisture outside the apartment: |                 | Ok |
|--|-----------------|----|
| Resident                                 |                 |    |
|  |                 |    |
|  |                 |    |
|  |                 |    |
|  |                 |    |
|  |                 |    |
|  |                 |    |
| Lindy Community Representative Name      | Alysa Imprescia |    |
|  |                 |    |
| Technician                               | Alysa Imprescia |    |
| Resident not available for signature     |                 |    |
| Resident refused Signature               |                 |    |
|  |                 |    |