




## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
07-07-2025	Melissa Verdon	Gateway Towers	B419

Approved By	Melissa Verdon
Resident Name	Aquil Ford
Forwarding Mailing Address	3700 Gateway Dr., Apt. 419, Philadelphia Pa 19145
Date Resident Turned in Keys (For evictions - date all belongings were removed)	06-16-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Walls / Outlets	Replace	repair huge hole	\$300
KEYS	Failure To Return Apartment Key	Replace		\$50
KEYS	Failure To Return Mailbox Key	Replace		\$20
MISCELLANEOUS	Was the resident locked out?			\$0
<b>Additional Damage Charges</b>				
trash out unit, belongings left behind				\$300
Total Charges				\$670.00

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Replace

Charges	
Comment	Replace wall
	
Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Ok
<b>Cabinets:</b>	
Cabinet Door:	Ok
<b>Cabinets:</b>	
Cabinet Handle:	Ok
<b>Cabinets:</b>	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

<b>Dishwasher:</b>	
Dishwasher Knob:	Ok

<b>Dishwasher:</b>	
Dishwasher Rack:	Ok

<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

<b>Oven / Range:</b>	
Oven Cleaning:	Ok

<b>Oven / Range:</b>	
Oven door handle:	Ok

<b>Oven / Range:</b>	
Oven drip pan:	Ok

<b>Oven / Range:</b>	
Oven knobs:	Ok

<b>Oven / Range:</b>	
Oven Racks:	Ok

<b>Oven / Range:</b>	
Range burners:	Ok

<b>Oven / Range:</b>	
Range Hood:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok

Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Keys not returned
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Keys not returned

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok

Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

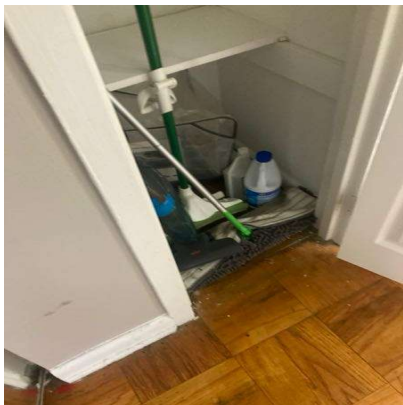
<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok

Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	Yes



Comment: items left behind

Est Value: \$50



Comment: Items left behind

Est Value: \$50



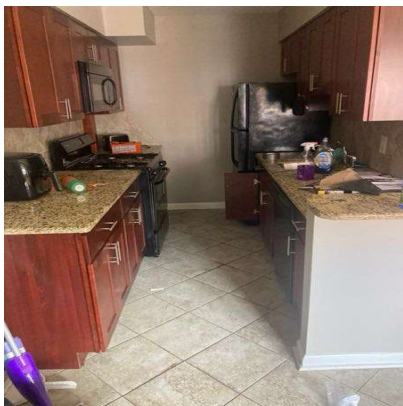
Comment: Items left behind

Est Value: \$150



Comment: Trash left behind

Est Value: \$100



Comment: Trash left behind


Est Value: \$100



Comment: Items left behind

Est Value: \$75



Estimated Value of Personal Property is.	\$525
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok
<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok
Resident	
Lindy Community Representative Name	Melissa Verdon
	
Technician	Melissa Verdon
Resident not available for signature	YES