

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
07-07-2021	Nancy Benner	Joshua House	M0202

Resident Name	Gardy Mercedat
Forwarding Mailing Address	None given left message
Date Resident Turned in Keys	06-30-2021

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
Refrigerator (Freezer)	Refrigerator (Drawers)	Replace	Only one drawer broken	\$0.00
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Replace		\$40.00
Refrigerator (Freezer)	Refrigerator Crisper Glass/Plastic	Replace		\$30.00
LIVING ROOM	Window coverings	Replace		\$20.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
BEDROOMS	Door / Closet	Replace	Two doors broken in master bedroom has large holes in it	\$80.00
BEDROOMS	Floors / Carpet	Replace		\$0.00
BEDROOMS	Window coverings	Replace		\$20.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
BATHROOM	Other	Replace		\$0.00

DOORS	Hollow	Replace	Bathroom door must be replaced due to large holes	\$40.00
CARPET	Replace Carpet 2 Bedroom	Replace	Carpet must be replaced Pro Rated	\$270.49
MISCELLANEOUS	Cleaning of Apartment	Clean		\$100.00
MISCELLANEOUS	Mini Blind(s) each	Replace		\$25.00
MISCELLANEOUS	Removal Of Bulk Items	Clean	Removal of furniture 2 end tables and a dresser	\$100.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean	Removal of 4 large bags	\$100.00
Additional Damage Charges				
Total Charges				\$1020.49

Ai	menities to be added to this Unit
Gray Kitchen	
Large Butler	
Plank Flooring	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Missing slats



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok

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	Cabinet Handle:	Ok

Cabinets:		
Cabinet Shelf:		Ok
Ceiling Fan:	Ok	
Ceiling Light Fixture:	Ok	
Ceiling Lights:	Ok	
Cleaning of Stove:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Not clean	



Counter Top: Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan:	Ok	
Faucet:	Ok	
Faucet Knobs:	Ok	
Fire Stops:	Ok	
Floors:	Ok	
Formica/Tiles:	Ok	
Garbage Disposal:	Ok	
Kitchen Sink:	Ok	
Microwave:	Ok	
Other:	Ok	

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:		
Range burners:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Ok	

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Broken



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Broken



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken



Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok

Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Two doors replace



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace carpet



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace door



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok

Frame:	Ok
Hollow:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace three Hollow doors



Solid Core & Steel:	Ok
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PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Not clean



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok

Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace 2



Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove dressers



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	

Comment Remove 5 bags



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident



Technician	Nancy Benner
Resident not available for signature	NO
Resident refused Signature	NO