



## Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
07-06-2022	Stephen Cofield	Willow Bend	C101

<b>LIVING ROOM:</b>	
Walls / Outlets:	Not Ok
Charges Type	
Charges	0



<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Kitchen Sink:	Not Ok
Charges Type	
Charges	0



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

### BEDROOMS:

Other:

Not Ok

Charges Type

Charges

0



### BATHROOM:

Cabinets / Mirror:

Ok

Ceiling Lights:

Ok

Cleaning Bathroom:

Ok

Complete Toilet:

Ok

Counter Top:

Ok

Floors:

Ok

Formica /Tile:

Ok

Is there signs of moisture from outside in the apartment?:

Ok

Medicine Cabinet:

Ok

Mirror Cabinet:

Ok

Other:

Ok

Remove Mildew on Tiles:

Ok

Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Not Ok
Charges Type	
Charges	0
Failure To Return Mailbox Key:	Not Ok
Charges Type	
Charges	0

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok

Solid Core & Steel:	Ok
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<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok

Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
<div> <div></div> <div></div> </div>	
Lindy Community Representative Name	Stephen Cofield

A handwritten signature in black ink, appearing to read "A. Cofield". The signature is stylized with a large initial "A" and a cursive "Cofield".

Technician	Stephen Cofield
Resident not available for signature	
Resident refused Signature	