



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
07-05-2023	Natalie Dixon	251 Dekalb	EPH08

Approved By	Stephen Cicala
Resident Name	Tiffany Williams
Forwarding Mailing Address	None given- none renewal, holdover resident
Date Resident Turned in Keys	07-05-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Repair	Repairs needed to wall due to TV wall mount	\$50.00
KEYS	Failure To Return Apartment Key	Replace	2- apartment keys, 2-mail keys & 2- key fobs not returned.	\$340.00
Additional Damage Charges				
Total Charges				\$390.00

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Wall Mount left on wall remove and repair \$50



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok

Microwave:	Ok
Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok

Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys or tons returned 2 keys 2 mailbox keys 2 fobs \$300



Failure To Return Mailbox Key:	Ok
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<b>DOORS:</b>	
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Apartment Door:	Ok
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Apartment Door closes automatically:	Ok
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Frame:	Ok
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Hollow:	Ok
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Solid Core & Steel:	Ok
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<b>PAINTING:</b>	
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Border Removal (Per Room):	Ok
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Holes in Walls (Each Hole):	Ok
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Over Dark Colors (Per Room):	Ok
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Wallpaper Removal (Per Room):	Ok
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<b>CARPET:</b>	
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Burns:	Ok
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Deodorize:	Ok
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Pet Treatment (Odor):	Ok
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Replace Carpet 1 Bedroom:	Ok
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Replace Carpet 2 Bedroom:	Ok
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Shampoo 1 Bedroom:	Ok
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Shampoo 2 Bedroom:	Ok
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Stain Removal:	Ok
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<b>MISCELLANEOUS:</b>	
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Broken Window Glass (Per Pane):	Ok
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Cabinet Equipment:	Ok
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Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Natalie Dixon
	
Technician	Natalie Dixon
Resident not available for signature	YES