



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-17-2025	Leno Quattlebaum	251 Dekalb	E0320

Approved By	Stephen Cicala
Resident Name	Susana Alvarez
Forwarding Mailing Address	100 Old York Rd., Apt. Y121, Jenkintown, PA 19046
Date Resident Turned in Keys (For evictions - date all belongings were removed)	06-12-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
KITCHEN	Kitchen Sink	Clean		\$0
KITCHEN	Microwave	Clean	One cleaning charge for all cleaning needed. Except bulk and HVAC cleaning.	\$171.72
BEDROOMS	Window coverings	Replace	Bedroom shade missing. Install new.	\$120
BATHROOM	Tub Knob(s)	Replace	Tub knob missing. Install new.	\$25
BATHROOM	Tub Reglazing	Repair		\$0
MISCELLANEOUS	Cleaning of Apartment	Clean	One cleaning charge for all cleaning needed. Please see above.	\$0
MISCELLANEOUS	Mini Blind(s) each	Replace	Please see charge above.	\$0
MISCELLANEOUS	Was personal property left behind?			\$0
MISCELLANEOUS	Was the resident locked out?			\$0

Additional Damage Charges	
Total Charges	\$316.72

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	N/A
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:		
Dishwasher Rack:		Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok

Drip Pan:	Ok
Electric Meter:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs a deep cleaning



Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Other:

N/A

Oven / Range:

Oven Cleaning:

Ok

Oven / Range:

Oven door handle:

Ok

Oven / Range:

Oven drip pan:

Ok

Oven / Range:

Oven knobs:

Ok

Oven / Range:

Oven Racks:

Ok

Oven / Range:

Range burners:

Ok

Oven / Range:

Range Hood:

Ok

Oven Door Handle:

Ok

Oven Racks:

Ok

Range Top:

Ok

Rubber Stopper:

Ok

Stove Knob:

Ok

Wall Outlets:

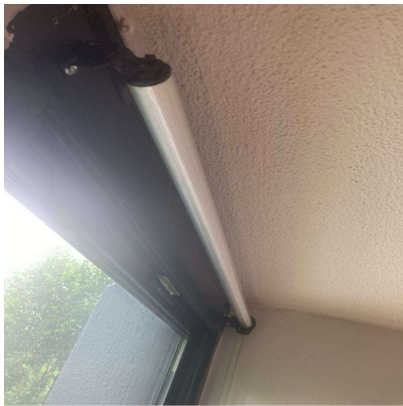
Ok

Washer/Dryer:

Ok

Window Coverings:	Ok
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BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds missing



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	N/A
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok

Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Not Ok
Charges Type	Replace
Charges	
Comment	Handle missing



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs glazing



Vanity Cabinet:	Ok
Wall Outlets:	Ok

Window:	N/A
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LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Smells like a pet



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	N/A
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Not Ok
Charges Type	Replace
Charges	
Comment	Bedroom blind missing



Outside Lights:	N/A
Phone Jack:	N/A
Rallings:	N/A
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	N/A
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	N/A
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Leno Quattlebaum
	
Technician	Leno Quattlebaum
Resident not available for signature	YES