



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-19-2023	Andrea Reusser	Overlook Apartments	6

Approved By	Andrea Reusser
Resident Name	Alejandro Lopez
Forwarding Mailing Address	eviction/skip
Date Resident Turned in Keys	06-01-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	remove food	\$50.00
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Clean	remove food, clean shelves and remove stuck on paper	\$50.00
LIVING ROOM	Other	Clean	Remove bookshelf and chairs	\$75.00
LIVING ROOM	Window coverings	Repair	no charge	\$0.00
KITCHEN	Drip Pan	Replace	replace with correct sizes	\$0.00
KITCHEN	Electric Meter	Repair		\$0.00
KITCHEN	Other	Clean	remove cleaning supplies, knife set, dishes	\$75.00
KITCHEN	Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.	Replace		\$0.00
BEDROOMS	Floors / Carpet	Replace	Replace broken, missing planks, replank unit	\$1813.00

BEDROOMS	Other	Clean	remove shelf and bedframe	\$50.00
BEDROOMS	Window coverings	Replace	replace broken blind	\$35.00
BATHROOM	Shower Head	Replace		\$25.00
BATHROOM	Vanity Cabinet	Clean	remove shower curtain and small belongings under sink	\$25.00
KEYS	Failure To Return Apartment Key	Replace		\$50.00
KEYS	Failure To Return Mailbox Key	Replace		\$20.00
DOORS	Apartment Door	Repair	Wear and Tear on door	\$0.00
DOORS	Apartment Door closes automatically	Repair		\$0.00
MISCELLANEOUS	Rallings	Repair		\$0.00
OVERALL	Signs of Moisture inside the apartment	Repair		\$0.00
Additional Damage Charges				
Total Charges				\$2268.00

LIVING ROOM:	
Ceilings / Lights:	N/A
Door / Closet:	N/A
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind.



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Repair
Charges	
Comment	Too long. Need shortened — slats near bottom broken- no charge.



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	N/A
Ceiling Light Fixture:	N/A
Ceiling Lights:	N/A
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:		
Dishwasher Knob:		Ok

Dishwasher:		
Dishwasher Rack:		Ok

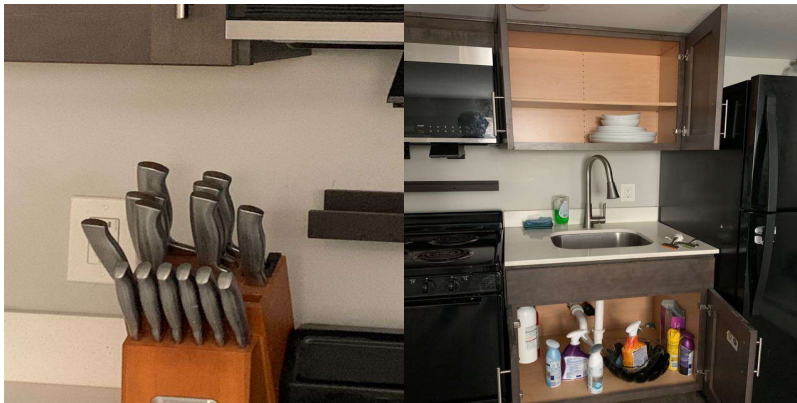
Dishwasher:		
Dishwasher Silverware Holder:		Ok

Drip Pan:	Not Ok	
Charges Type	Replace	
Charges		
Comment	Need replaced - small stove- no charge	

Electric Meter:	Not Ok	
Charges Type	Repair	
Charges		
Comment	Electric meter connected to common area of building	

Faucet:	Ok	
Faucet Knobs:	Ok	
Floors:	N/A	

Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind- cleaning supplies, dishes, knife set



Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

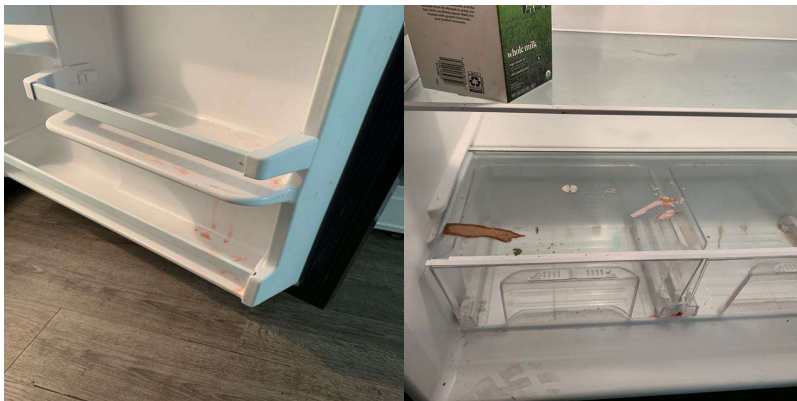
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Food left in freezer and fridge



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	red spill, paper stuck to shelves- red May not come out



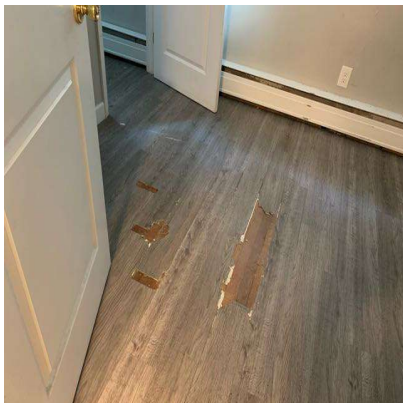
Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Not Ok
Charges Type	Replace
Charges	
Comment	Expired ? Can't get out to check



Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	N/A

BEDROOMS:	
Ceilings / Lights:	N/A
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Plank broken by chair



Other:	Not Ok
Charges Type	Clean

Charges	
Comment	Remove items



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds broken



BATHROOM:	
Cabinets / Mirror:	N/A
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	N/A
Floors:	Ok
Formica /Tile:	N/A
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	N/A

Mirror Cabinet:	N/A
Other:	N/A
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Not Ok
Charges Type	Replace
Charges	
Comment	Personal head



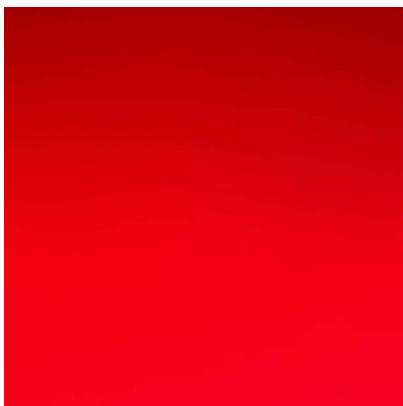
Sink:	Ok
Soad Dish (Tub):	N/A
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	N/A
Tub Reglazing:	N/A
Vanity Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left behind



Wall Outlets:	Ok
Window:	N/A

LOCKS:	
Door Knob:	Ok
Comment	Did not return keys had to drill it out
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Redundant comment



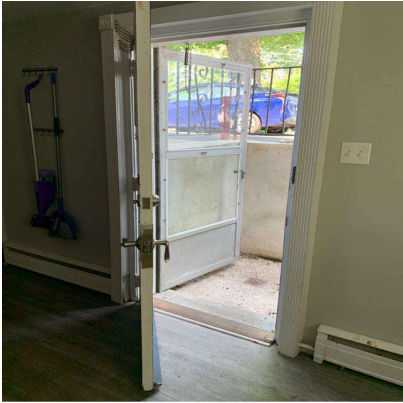
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	

Comment	Redundant
	

DOORS:	
Apartment Door:	Not Ok
Charges Type	Repair
Charges	
Comment	Chipped at bottom no charge



Apartment Door closes automatically:	Not Ok
Charges Type	Repair
Charges	
Comment	Doesn't close



Frame:	Ok
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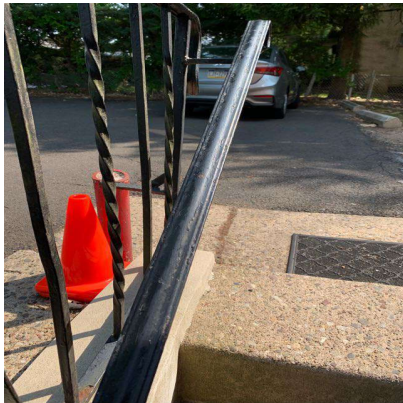
Hollow:	N/A
Solid Core & Steel:	N/A

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	N/A
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	N/A
Cleaning of Apartment:	Ok
Clear Storage Locker:	N/A
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	N/A
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2023-06-19
Light Globes:	N/A
Mini Blind(s) each:	N/A

Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Not Ok
Charges Type	Repair
Charges	
Comment	Railings down to apartment need painted



Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	N/A
Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	N/A
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Not Ok
Charges Type	Repair
Charges	
Comment	Above living room window, appears to have been caused by water?



Signs of Moisture outside the apartment:	Ok
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Resident	
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VIXANT

Lindy Community Representative Name	Andrea Reusser
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Technician	Andrea Reusser
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Resident not available for signature	YES
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