



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-13-2022	Gregg Smith	Gateway Towers	C221

Approved By	Auto Approved
Resident Name	James Ross, II
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Not Available

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
KITCHEN	Cleaning of Stove	Replace		\$0.00
KITCHEN	Counter Top	Replace		\$300.00
KITCHEN	Kitchen Sink	Replace		\$85.00
KITCHEN	Microwave	Replace		\$0.00
KITCHEN	Range Top	Replace		\$150.00
KITCHEN	Window Coverings	Replace		\$20.00
BEDROOMS	Door / Closet	Repair		\$0.00
BEDROOMS	Floors / Carpet	Replace		\$0.00
BATHROOM	Ceiling Lights	Replace		\$50.00
BATHROOM	Cleaning Bathroom	Repair		\$0.00
BATHROOM	Medicine Cabinet	Replace		\$100.00
BATHROOM	Soap Dish (Sink)	Replace		\$25.00
BATHROOM	Vanity Cabinet	Replace		\$200.00
CARPET	Replace Carpet 1 Bedroom	Replace		\$800.00
Additional Damage Charges				
Total Charges				\$1730.00

LIVING ROOM:	
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Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Replace
Charges	
Comment	Dirty



Counter Top:	Not Ok
Charges Type	Replace
Charges	
Comment	Burn marks on cabinets



Drip Pan:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Not Ok
Charges Type	Replace
Charges	
Comment	Dirty



Microwave:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken door



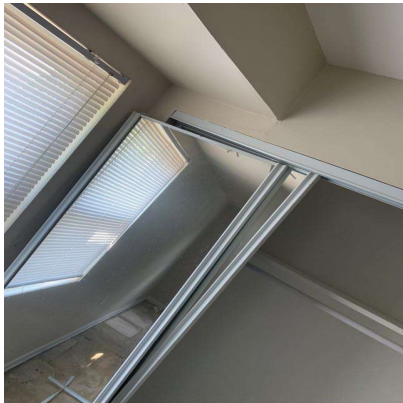
Other:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Not Ok
Charges Type	Replace
Charges	
Comment	Extremely dirty



Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken blinds



<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Off track



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Extremely dirty



Other:	Ok
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Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Not Ok
Charges Type	Replace
Charges	
Comment	Not working



Cleaning Bathroom:	Not Ok
Charges Type	Repair
Charges	
Comment	Dirty



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok

Medicine Cabinet:	Not Ok
Charges Type	Replace
Charges	
Comment	Extreme water damage



Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Not Ok
Charges Type	Replace
Charges	
Comment	??



Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok

Vanity Cabinet:	Not Ok
Charges Type	Replace
Charges	
Comment	Damage



Wall Outlets:	Ok
Window:	Ok

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok



Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

<b>CARPET:</b>	
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Needs replacement



<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok



Resident not available for signature	NO
Resident refused Signature	NO