



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-03-2025	Joseph Cooper	The Diamond at Phoenixville	450

Approved By	Travis Poston
Resident Name	Denise Reyes
Forwarding Mailing Address	24 Bayberry Ln, Pottstown, PA 19465
Date Resident Turned in Keys (For evictions - date all belongings were removed)	05-31-2025

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0
Refrigerator (Freezer)	Cleaning Refrigerator	Clean	Clean inside fridge/ crispener drawers. Adhesive on stainless steel	\$45
KITCHEN	Cleaning of Stove	Clean	Clean stove and inside oven	\$40
KITCHEN	Other	Clean		\$0
BEDROOMS	Other	Repair	unreported water damage on baseboard in bedroom	\$25
BEDROOMS	Window	Replace		\$0
BATHROOM	Cleaning Bathroom	Clean	Clean bathroom / inside tub shower	\$50
BATHROOM	Other	Repair	Unreported water damage on wall outside shower	\$25
BATHROOM	Tub Knob(s)	Replace		\$20
BATHROOM	Tub Reglazing	Repair	chip in tub base to be repaired/ patched	\$15

MISCELLANEOUS	Was personal property left behind?			\$0
MISCELLANEOUS	Was the resident locked out?			\$0
Additional Damage Charges				
Total Charges				\$220.00

LIVING ROOM:		
Ceilings / Lights:		Ok
Door / Closet:		Ok
Other:		Ok
Walls / Outlets:		Ok
Window:		Ok
Window coverings:		Ok

DINING ROOM:		
Ceilings / Lights:		Ok
Walls / Outlets:		Ok
Window:		Ok
Window coverings:		Ok

KITCHEN:		
Backsplash:		Ok
Cabinets:		
Cabinet Door:		Ok
Cabinets:		
Cabinet Handle:		Ok
Cabinets:		
Cabinet Shelf:		Ok
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Not Ok

Charges Type	Clean
Charges	
Comment	Clean



Counter Top:	Ok
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Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Date of Installation	2025-06-03
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Adhesive on stainless steel



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean




Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Ok	
Refrigerator (Freezer):		
Cleaning Refrigerator:	Not Ok	
Charges Type	Clean	
Charges		
Comment	Clean	
		
Refrigerator (Freezer):		
Refrigerator (Drawers):	Ok	
Refrigerator (Freezer):		
Refrigerator (Shelf and Bars):	Ok	
Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:	Ok	
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	
BEDROOMS:		
Ceilings / Lights:	Ok	

Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Baseboard repair



Walls / Outlets:	Ok
Window:	Not Ok
Charges Type	Replace
Charges	
Comment	Unreported window leak and water damage



Window coverings:	Ok
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BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	

Comment	Clean
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Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Unreported water damage



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok

Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Not Ok
Charges Type	Replace
Charges	
Comment	Diverter blocked/broken Cold water Unreported - will need to replace Diverter Picture shows cold vs hot flow



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub repair - chip



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok

Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok

Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Not Ok
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
Lindy Community Representative Name	Joseph Cooper
	
Technician	Joseph Cooper
Resident not available for signature	YES