

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-01-2021	Stephen Cicala	Westgate Arms	K4

Resident Name	Preeti Sawkar
Forwarding Mailing Address	1219 Linwood Ave, Norristown, PA 19401
Date Resident Turned in Keys	05-31-2021

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Replace	Oven needs cleaning.	\$76.32
Oven / Range	Oven drip pan	Replace	Stovetop is burnt around the burners, cannot be cleaned and needs to be replaced.	\$68.69
Oven / Range	Range burners	Replace		\$0.00
Cabinets	Cabinet Shelf	Clean		\$0.00
BEDROOMS	Floors / Carpet	Replace		\$0.00
BATHROOM	Remove Mildew on Tiles	Clean		\$100.00
BATHROOM	Tub Reglazing	Repair		\$0.00
CARPET	Replace Carpet 1 Bedroom	Replace	No charge. Carpet is depreciated.	\$0.00
MISCELLANEOUS	Smoke Detector Alarm	Replace	Replace smoke detector.	\$7.30
Additional Damage Charges				
Total Charges			\$252.31	

Amenities to be added to this Unit	
Plank in Common Areas	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash: Ok	Ok

Cabinets:	
Cabinet Door:	Ok

Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Ceiling Fan:	Ok	

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Ceiling Light Fixture:	Ok		
Ceiling Lights:	Ok	Ok	
Cleaning of Stove:	Ok	Ok	
Counter Top:	Ok		
Dishwasher:			
Dishwasher Knob:		Ok	
Dishwasher:			
Dishwasher Rack:		Ok	
Dishwasher:			
Dishwasher Silverware Holder:		Ok	
Drip Pan:	Ok		
Electric Meter:	Ok		
Faucet:	Ok		
Faucet Knobs:	Ok		
Fire Stops:	Ok		
Floors:	Ok		
Formica/Tiles:	Ok		
Garbage Disposal:	Ok		
Kitchen Sink:	Ok		
Microwave:	Ok	Ok	
Other:	Ok		

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Oven / Range:			
Range Hood:		Ok	
Oven Door Handle:		Ok	
Oven Racks:		Ok	
Range Top:		Ok	

Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace, brown and white stains



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	

Comment Needs cleaning



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Glazing needed



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Living room and both bedrooms have stains. Replace.

Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

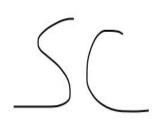
MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok

Smoke Detector Alarm:	Not Ok
Charges Type	Replace
Charges	
Comment	Smoke detector missing in main bedroom



Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok



Technician	Stephen Cicala
Resident not available for signature	YES
Resident refused Signature	NO