

## **Make Ready Checklist Inspection**

| Inspection Date | Technician    | Property          | Units  |
|-----------------|---------------|-------------------|--------|
| 06-03-2020      | Chris Benitez | Towers at Wyncote | 0717-2 |

| LIVING ROOM:     |                                                       |
|------------------|-------------------------------------------------------|
| Walls / Outlets: | Not Ok                                                |
| Charges Type     |                                                       |
| Charges          | 0                                                     |
| Comment          | Photo 1: Wall (right of balcony) needs touch up paint |



| Ceilings / Lights: | Ok                              |
|--------------------|---------------------------------|
| Window:            | Ok                              |
| Door / Closet:     | Ok                              |
| Window coverings:  | Ok                              |
| Other:             | Ok                              |
| DINING ROOM:       |                                 |
| Walls / Outlets:   | Not Ok                          |
| Charges Type       |                                 |
| Charges            | 0                               |
| Comment            | Back wall needs touch up paint. |



| Ceilings / Lights: | Ok                                                                                 |
|--------------------|------------------------------------------------------------------------------------|
| Window:            | Ok                                                                                 |
| Window coverings:  | Ok                                                                                 |
| KITCHEN:           |                                                                                    |
| Electric Meter:    | Ok                                                                                 |
| Cabinets:          | Not Ok                                                                             |
| Charges Type       |                                                                                    |
| Charges            | 0                                                                                  |
| Comment            | Bottom Cabinet right of oven & small cabinet above microwave - cabinet is chipped. |



| Cabinet Door:           | Ok               |
|-------------------------|------------------|
| Cabinet Shelf:          | Ok               |
| Cabinet Handle:         | Ok               |
| Counter Top:            | Ok               |
| Refrigerator (Freezer): | Not Ok           |
| Charges Type            |                  |
| Charges                 | 0                |
| Comment                 | Quick wipe down. |



| Refrigerator (Drawers): | Not Ok                                    |
|-------------------------|-------------------------------------------|
| Charges Type            |                                           |
| Charges                 | 0                                         |
| Comment                 | Left drawer does not come out all the way |



| Refrigerator Crisper Glass/Plastic: | Ok            |
|-------------------------------------|---------------|
| Cleaning Refrigerator:              | Ok            |
| Dishwasher Rack:                    | Ok            |
| Dishwasher Silverware Holder:       | Ok            |
| Dishwasher Knob:                    | Ok            |
| Fire Stops:                         | Ok            |
| Formica/Tiles:                      | Ok            |
| Stove Knob:                         | Not Ok        |
| Charges Type                        |               |
| Charges                             | 0             |
| Comment                             | Scratched up. |



| Microwave:   | Not Ok                                             |
|--------------|----------------------------------------------------|
| Charges Type |                                                    |
| Charges      | 0                                                  |
| Comment      | Some of the numbers and icons on panel don't work. |



| Cleaning of Stove: | Ok               |
|--------------------|------------------|
| Ceiling Lights:    | Ok               |
| Garbage Disposal:  | Ok               |
| Rubber Stopper:    | Ok               |
| Oven Door Handle:  | Ok               |
| Oven Racks:        | Not Ok           |
| Charges Type       |                  |
| Charges            | 0                |
| Comment            | Rusty and greasy |



| Kitchen Sink: | Ok             |
|---------------|----------------|
| Faucet Knobs: | Ok             |
| Floors:       | Ok             |
| Faucet:       | Ok             |
| Drip Pan:     | Ok             |
| Range Hood:   | Ok             |
| Range Top:    | Not Ok         |
| Charges Type  |                |
| Charges       | 0              |
| Comment       | A little dirty |



| Ceiling Light Fixture: | Ok                                      |
|------------------------|-----------------------------------------|
| Backsplash:            | Not Ok                                  |
| Charges Type           |                                         |
| Charges                | 0                                       |
| Comment                | Touch up paint between cabinet and sink |



| Ceiling Fan:  | Ok                       |
|---------------|--------------------------|
| Washer/Dryer: | Not Ok                   |
| Charges Type  |                          |
| Charges       | 0                        |
| Comment       | Scuff marks in the dryer |



| Wall Outlets: | Not Ok                                                                 |
|---------------|------------------------------------------------------------------------|
| Charges Type  |                                                                        |
| Charges       | 0                                                                      |
| Comment       | Telephone outlet looks old. Walk-in pantry outlet needs paint touch up |



| Window Coverings: | Ok     |
|-------------------|--------|
| Other:            | Not Ok |

| Charges Type |                                                                                                   |
|--------------|---------------------------------------------------------------------------------------------------|
| Charges      | 0                                                                                                 |
| Comment      | Drawer right of stovetop - needs cleaning<br>Door frame by walk-in closet needs paint<br>touch up |



| BEDROOMS:        |                                                                                                                      |
|------------------|----------------------------------------------------------------------------------------------------------------------|
| Walls / Outlets: | Not Ok                                                                                                               |
| Charges Type     |                                                                                                                      |
| Charges          | 0                                                                                                                    |
| Comment          | Den - paint touch up by top of closet / wall<br>connection Master bedroom wall touch up<br>furthest away from window |



| Ceilings / Lights: | Ok                                                                         |
|--------------------|----------------------------------------------------------------------------|
| Floors / Carpet:   | Ok                                                                         |
| Window:            | Not Ok                                                                     |
| Charges Type       |                                                                            |
| Charges            | 0                                                                          |
| Comment            | Den: Above middle window touch up paint needed. 3rd Bedroom: clean window. |



| Window coverings: | Ok                                  |
|-------------------|-------------------------------------|
| Door / Closet:    | Ok                                  |
| Other:            | Not Ok                              |
| Charges Type      |                                     |
| Charges           | 0                                   |
| Comment           | Need new batteries for den ac unit. |



| BATHROOM:         |                                                          |
|-------------------|----------------------------------------------------------|
| Medicine Cabinet: | Ok                                                       |
| Mirror Cabinet:   | Ok                                                       |
| Vanity Cabinet:   | Not Ok                                                   |
| Charges Type      |                                                          |
| Charges           | 0                                                        |
| Comment           | Touch up paint or cleaning needed for under both vanity. |



| Sink:        | Not Ok                                               |
|--------------|------------------------------------------------------|
| Charges Type |                                                      |
| Charges      | 0                                                    |
| Comment      | Hallway Bath: Yellow stain Cracked paint master bath |



| Toilet Tank Cover: | Ok                       |
|--------------------|--------------------------|
| Toilet Tank:       | Ok                       |
| Toilet Bowl:       | Not Ok                   |
| Charges Type       |                          |
| Charges            | 0                        |
| Comment            | Stains in both bathrooms |



Complete Toilet: Ok

| Toilet Paper Holder: | Ok               |
|----------------------|------------------|
| Shower Head:         | Ok               |
| Tub Knob(s):         | Not Ok           |
| Charges Type         |                  |
| Charges              | 0                |
| Comment              | Needs polishing. |



| Shower Curtain Bar: | Ok             |
|---------------------|----------------|
| Towel Bar:          | Ok             |
| Tub Reglazing:      | Ok             |
| Counter Top:        | Not Ok         |
| Charges Type        |                |
| Charges             | 0              |
| Comment             | Looks outdated |



| Remove Mildew on Tiles: | Not Ok       |
|-------------------------|--------------|
| Charges Type            |              |
| Charges                 | 0            |
| Comment                 | Stall shower |



| Other:       | Not Ok                                 |
|--------------|----------------------------------------|
| Charges Type |                                        |
| Charges      | 0                                      |
| Comment      | Ceiling above stall shower is bubbling |



| LOCKS:                                                                    |                                                      |
|---------------------------------------------------------------------------|------------------------------------------------------|
| Door Lock:                                                                | Ok                                                   |
| Door Knob:                                                                | Ok                                                   |
| Fix Door when extra lock is removed:                                      | Ok                                                   |
| Mail-Box Lock:                                                            | Ok                                                   |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok                                                   |
| MISCELLANEOUS:                                                            |                                                      |
| Vertical Blinds:                                                          | Not Ok                                               |
| Charges Type                                                              |                                                      |
| Charges                                                                   | 0                                                    |
| Comment                                                                   | Master bedroom left blinds - clean blinds and handle |



Resident Chris Benitez

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Lindy Community Representative Name

Chris Benitez

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| Technician                           | Chris Benitez |
|--------------------------------------|---------------|
| Resident not available for signature |               |
| Resident refused Signature           |               |