



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
05-24-2024	Kenneth Poteat	251 Dekalb	W0219

Approved By	Stephen Cicala
Resident Name	Sanya Smith
Forwarding Mailing Address	None given
Date Resident Turned in Keys	05-23-2024

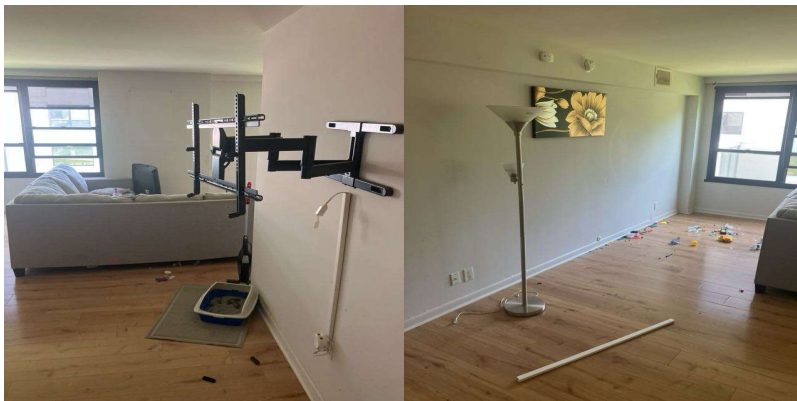
Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Door / Closet	Replace	Replace HVAC door.	\$48.00
LIVING ROOM	Other	Clean	Remove bulk items, sectional couch and floor lamp.	\$100.00
LIVING ROOM	Walls / Outlets	Repair	Hole in living room wall. Remove TV mount and repair holes.	\$96.00
KITCHEN	Microwave	Clean		\$0.00
KITCHEN	Other	Clean	Clean out items from the refrigerator and cabinets, two bags.	\$50.00
BEDROOMS	Door / Closet	Repair	Hole in bedroom door.	\$48.00
BEDROOMS	Other	Clean	Remove bulk items in bedroom, bed, dresser, floor lamp.	\$150.00
BEDROOMS	Walls / Outlets	Repair	Hole in bedroom wall.	\$48.00
BATHROOM	Other	Clean	Remove items left in bathroom, one bag	\$25.00
BATHROOM	Tub Reglazing	Repair	Tub glazing needed.	\$360.00
MISCELLANEOUS	Was the resident locked out?			\$0.00

Additional Damage Charges	
Entire apartment needs cleaning	\$183.24
Remove TV mount from bedroom wall, repair holes.	\$48.00
Bathroom towel bar broken, replace.	\$30.00
Total Charges	\$1186.24

LIVING ROOM:	
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Closet door destroyed



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture and trash left



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to wall



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove dirty Food left in fridge and pantry



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:

Door / Closet:

Not Ok

Charges Type

Repair

Charges

Comment

Holes in door



Other:

Not Ok

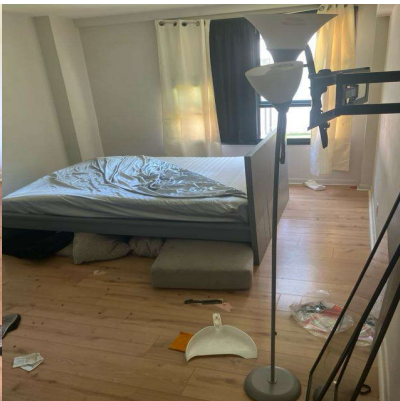
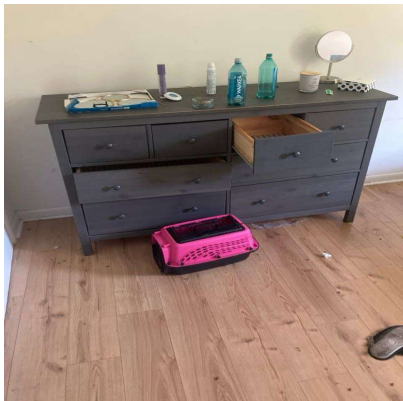
Charges Type

Clean

Charges

Comment

Furniture left



Walls / Outlets:

Not Ok

Charges Type	Repair
Charges	
Comment	Holes in wall



BATHROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash Broken towel bar



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Neglect



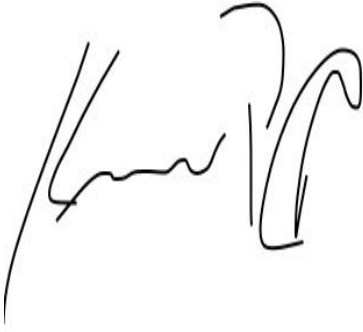
LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

MISCELLANEOUS:	
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Was personal property left behind?:	Yes
Estimated Value of Personal Property is.	\$0
Was the resident locked out?:	No
Charges Type	
Charges	0

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES