

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
05-14-2020	Josh Kozich	Towers at Wyncote	0609-1

Resident Name	Shiyu Kong
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Not Available

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
LIVING ROOM	Other	Clean	Trash out - living room-kitchen - bedroom	\$100.00
KITCHEN	Cleaning Refrigerator	Clean		\$60.00
KITCHEN	Cleaning of Stove	Clean		\$60.00
KITCHEN	Other	Clean		\$0.00
BEDROOMS	Other	Clean		\$0.00
BATHROOM	Cleaning Bathroom	Clean		\$75.00
CARPET	Stain Removal	Replace	carpet stain removal	\$50.00
Additional Damage Charges				
			Total Charges	\$345.00

LIVING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Not Ok

Charges Type	Clean
Charges	
Comment	Clean



DINING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
KITCHEN:	
Electric Meter:	Ok
Cabinets:	Ok
Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Ok
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Ok
Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Dishwasher Rack:	Ok
Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Ceiling Lights:	Ok
Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok
Faucet Knobs:	Ok
Floors:	Ok

Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Ok
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



BEDROOMS:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Ok
Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



BATHROOM:	
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Ok
Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Ok
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Wall Outlets: Ok Ceiling Lights: Ok Floors: Ok Formica /Tile: Ok Cabinets / Mirror: Ok Window: Ok Other: Ok Is there signs of moisture from outside in the apartment?: Ok LOCKS: Ok Door Lock: Ok Door Knob: Ok Fix Door when extra lock is removed: Ok Mail-Box Lock: Ok Ensure the apartment door has an automatic closure and closes properly. : Ok KEYS: Image: Ok Failure To Return Apartment Key: Ok DOORS: Ok Apartment Door: Ok Solid Core & Steel: Ok Frame: Ok Hollow: Ok PAINTING: Ok	
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Failure To Return Mailbox Key: DOORS: Apartment Door: Solid Core & Steel: Frame: Ok Hollow:	
Apartment Door: Solid Core & Steel: Frame: Hollow: Ok Ok	
Apartment Door: Solid Core & Steel: Ok Frame: Ok Hollow:	
Solid Core & Steel: Frame: Ok Hollow: Ok	
Frame: Ok Hollow: Ok	
Hollow: Ok	
PAINTING.	
TAINTING.	
Over Dark Colors (Per Room):	
Holes in Walls (Each Hole): Ok	
Wallpaper Removal (Per Room): Ok	

Border Removal (Per Room):	Ok
CARPET:	
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Replace
Charges	
Comment	Clean



Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
MISCELLANEOUS:	
Remove Debris (Per Bag):	Ok
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok
Smoke Detector Alarm:	Ok

Fire extinguisher:	Ok
Cabinet Equipment:	Ok
Vinly Tile Kitchen:	Ok
Vinly Tile Bathroom:	Ok
Exhaust Fan:	Ok
Phone Jack:	Ok
Fan Blades:	Ok
Light Globes:	Ok
Door Intercom System:	Ok
Switch Plate Covers:	Ok
Rallings:	Ok
Outside Lights:	Ok
Stoppage by foreign object in any drain:	Ok
Thermostat Cover:	Ok
Cleaning of Apartment:	Ok
Common Area damaged during moveout:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok
Resident	



Technician	Josh Kozich
Resident not available for signature	NO
Resident refused Signature	NO