

## **Make Ready Checklist Inspection**

| Inspection Date | Technician | Property          | Units  |
|-----------------|------------|-------------------|--------|
| 05-14-2025      | Kayla Lee  | Towers at Wyncote | 1011-3 |

| LIVING ROOM:       |  |
|--------------------|--|
| Ceilings / Lights: | Ok   |
| Door / Closet:     | Not Ok   |
| Charges Type       |  |
| Charges            | 0  |
| Comment            | Balcony door doesn't shut fully. There's air coming through the door |



| Other:            | Ok |
|-------------------|----|
| Plank Flooring:   | Ok |
| Walls / Outlets:  | Ok |
| Window:           | Ok |
| Window coverings: | Ok |

| DINING ROOM:       |    |
|--------------------|----|
| Ceilings / Lights: | Ok |
| Plank Flooring:    | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |

Window coverings: Ok

| KITCHEN:   |    |
|--|----|
| Backsplash:  | Ok |
| Cabinets:  | Ok |
| Ceiling Fan:                                       | Ok |
| Ceiling Light Fixture:                             | Ok |
| Ceiling Lights:                                    | Ok |
| Cleaning of Stove:                                 | Ok |
| Counter Top:                                       | Ok |
| Dishwasher:  | Ok |
| Drip Pan:  | Ok |
| Electric Meter:                                    | Ok |
| Faucet:  | Ok |
| Faucet Knobs:                                      | Ok |
| Floors:  | Ok |
| Formica/Tiles:                                     | Ok |
| Garbage Disposal:                                  | Ok |
| Is there a FireAvert red box, plug, and solenoid?: | Ok |
| Kitchen Sink:                                      | Ok |
| Microwave:   | Ok |
| Other:   | Ok |
| Oven / Range:                                      | Ok |
| Oven Door Handle:                                  | Ok |
| Oven Racks:  | Ok |
| Range Top:   | Ok |
| Refrigerator (Freezer):                            | Ok |
| Rubber Stopper:                                    | Ok |
| Stove Knob:  | Ok |
| Wall Outlets:                                      | Ok |
| Washer/Dryer:                                      | Ok |
| Window Coverings:                                  | Ok |

| Ceilings / Lights: | Ok |
|--------------------|----|
| Door / Closet:     | Ok |
| Floors / Carpet:   | Ok |
| Other:             | Ok |
| Plank Flooring:    | Ok |
| Walls / Outlets:   | Ok |
| Window:            | Ok |
| Window coverings:  | Ok |

| BATHROOM:  |    |
|--|----|
| Cabinets / Mirror:   | Ok |
| Ceiling Lights:  | Ok |
| Cleaning Bathroom:   | Ok |
| Complete Toilet:   | Ok |
| Counter Top:   | Ok |
| Floors:  | Ok |
| Formica /Tile:   | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| Medicine Cabinet:  | Ok |
| Mirror Cabinet:  | Ok |
| Other:   | Ok |
| Plank Flooring:  | Ok |
| Remove Mildew on Tiles:                                    | Ok |
| Shower Curtain Bar:  | Ok |
| Shower Head:   | Ok |
| Sink:  | Ok |
| Soad Dish (Tub):   | Ok |
| Soap Dish (Sink):  | Ok |
| Toilet Paper Holder:                                       | Ok |
| Toilet Tank:   | Ok |
| Towel Bar:   | Ok |
| Tub Knob(s):   | Ok |
| Tub Reglazing:   | Ok |
| Vanity Cabinet:  | Ok |

| Wall Outlets: | Ok |
|---------------|----|
| Window:       | Ok |

| LOCKS:  |    |
|---|----|
| Door Knob:  | Ok |
| Door Lock:  | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : |    |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:  | Ok |

| KEYS:                            |    |
|----------------------------------|----|
| Failure To Return Apartment Key: | Ok |
| Failure To Return Mailbox Key:   | Ok |

| DOORS:                               |    |
|--------------------------------------|----|
| Apartment Door:                      | Ok |
| Apartment Door closes automatically: | Ok |
| Frame:                               | Ok |
| Hollow:                              | Ok |
| Solid Core & Steel:                  | Ok |

| PAINTING:                     |    |
|-------------------------------|----|
| Border Removal (Per Room):    | Ok |
| Holes in Walls (Each Hole):   | Ok |
| Over Dark Colors (Per Room):  | Ok |
| Wallpaper Removal (Per Room): | Ok |

| CARPET:                   |    |
|---------------------------|----|
| Burns:                    | Ok |
| Deodorize:                | Ok |
| Pet Treatment (Odor):     | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom:        | Ok |
| Shampoo 2 Bedroom:        | Ok |

Stain Removal: Ok

| MISCELLANEOUS:  |    |
|---|----|
| Broken Window Glass (Per Pane):   | Ok |
| Cabinet Equipment:  | Ok |
| Carbon Monoxide Detector:   | Ok |
| Cleaning of Apartment:  | Ok |
| Clear Storage Locker:   | Ok |
| Closet Shelves:   | Ok |
| Common Area damaged during moveout:   | Ok |
| Confirm you have installed or there is in place a stainless steel toilet tank water connector.: | Ok |
| Door Intercom System:   | Ok |
| Dryer Vent Check water filled to level identified:  | Ok |
| Exhaust Fan:  | Ok |
| Fan Blades:   | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.:    | Ok |
| Light Globes:   | Ok |
| Mini Blind(s) each:   | Ok |
| Outside Lights:   | Ok |
| Phone Jack:   | Ok |
| Rallings:   | Ok |
| Removal Of Bulk Items:  | Ok |
| Remove Debris (Per Bag):  | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Smoke Detector Alarm:   | Ok |
| Stoppage by foreign object in any drain:  | Ok |
| Switch Plate Covers:  | Ok |
| Thermostat Cover:   | Ok |
| Vertical Blinds:  | Ok |
| Vinly Tile Bathroom:  | Ok |
| Vinly Tile Kitchen:   | Ok |
| Window Screen(s) each:  | Ok |
| Window Sills:   | Ok |

| OVERALL:                                 |    |
|--|----|
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment: | Ok |

| RENOVATED UNITS:  |    |
|---|----|
| All electrical boxes are to be secure in place and not hanging.:                          | Ok |
| Disposal and dishwasher are to be plug in and not hot hard wired.:                        | Ok |
| Do not overload the circuits.:  | Ok |
| Ground wires are to be hook up.:  | Ok |
| Make sure all wires are connected properly and tight and correct wire nut use.:           | Ok |
| No stabbing of wires into the back of outlet, they are to be put around the screw.:       | Ok |
| On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.: | Ok |
| Plastic boxes are not to be surface-mounted, with a utility box.:                         | Ok |

| BATHROOM RENOVATION:   |    |
|--|----|
| Install new 1/2 inch ball valves and remove the old gates valves.: | Ok |
| Removal of all sheetrock in the bathroom.:                         | Ok |
| Remove of old drums trap and installing P traps for tub drains.:   | Ok |
| Replace the 1/2 inch copper water lines.:                          | Ok |
| Using 1/2 inch hardi board around the wet area of the tub.:        | Ok |

Resident

| Lindy Community Representative Name | Kayla Lee |
|-------------------------------------|-----------|
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|                                     |           |



| Technician                           | Kayla Lee |  |
|--------------------------------------|-----------|--|
| Resident not available for signature |           |  |