

## **Make Ready Checklist Inspection**

<b>Inspection Date</b>	Technician	Property	Units
05-13-2025	Stephen Cicala	251 Dekalb	E0614

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Quarter round not flush with floor. Wall corner by front door needs repair



Window:	Ok	
Window coverings:	Ok	

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
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	Ok		
Cabinets:			
Cabinet Door:		Ok	
Cabinets:			
Cabinet Handle:		Ok	
Cabinets:			
Cabinet Shelf:		Ok	
Ceiling Fan:	Ok		
Ceiling Light Fixture:	Ok		
Ceiling Lights:	Not Ok		
Charges Type			
Charges	0	0	
Comment	Lights don't match,	need to all be bright w	hite
Cleaning of Stage	Olv		
	Ok		
Counter Top:	Ok Ok		
Counter Top:  Dishwasher:			
Counter Top:		C	)k
Counter Top:  Dishwasher:		C	0k
Counter Top:  Dishwasher:  Dishwasher Knob:			)k
Counter Top:  Dishwasher:  Dishwasher Knob:  Dishwasher:			
Counter Top:  Dishwasher:  Dishwasher Knob:  Dishwasher:  Dishwasher:			
Dishwasher:  Dishwasher Rack:  Dishwasher:			)k

Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	
Charges	0
Comment	Scuffs in front of refrigerator



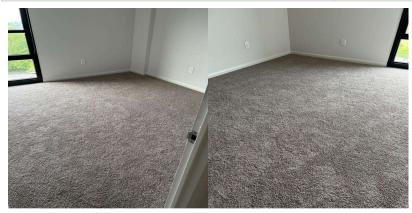
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Island countertop, living room side, needs repair



Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:				
Oven door handle:		Ok	Ok	
Oven / Range:				
Oven drip pan:		Ok		
Oven / Range:		01		
Oven knobs:		Ok		
Oven / Range:				
Oven Racks:		Ok		
Oven / Range:				
Range burners:		Ok		
O / D				
Oven / Range: Range Hood:		Ok		
		OK		
Oven Door Handle:	Ok			
Oven Racks:	Ok			
Range Top:	OK			
	Refrigerator (Freezer):			
Cleaning Refrigerator:			Ok	
Refrigerator (Freezer):				
Refrigerator (Drawers):	Refrigerator (Drawers):		Ok	
Refrigerator (Freezer):				
Refrigerator (Shelf and Bars):			Ok	
Refrigerator (Freezer):				
Refrigerator Crisper Glass/Plastic:			Ok	
Rubber Stopper: Ok				
Stove Knob: Ok				
Wall Outlets: Ok				
Washer/Dryer: Ok				
Window Coverings: Ok				

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	
Charges	0
Comment	Carpet needs vacuuming.



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Not Ok
Charges Type	
Charges	0
Comment	Missing flange bolt covers



Counter Top:	Ok
Floors:	Not Ok
Charges Type	
Charges	0
Comment	Need cleaning between toilet and tub



Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Tub drain missing



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Not Ok
Charges Type	
Charges	0
Comment	Curious why a small vanity was installed in this space?



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
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Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Not Ok
Charges Type	
Charges	0
Comment	Door sweep not allowing door to close automatically. Door not on a flat, left unlocked, all doors need to be locked



Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok

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Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok

Vinly Tile Bathroom:	Ok	
Vinly Tile Kitchen:	Ok	
Window Screen(s) each:	Ok	
Window Sills:	Ok	

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident					
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Lindy Community Representative Name	Stephen Cicala
Emily Community Representative Nume	Stephen Olcaia



Technician	Stephen Cicala
Resident not available for signature	