

## **Move Out Inventory & Condition Form**

<b>Inspection Date</b>	Technician	Property	Units
05-11-2023	Natalie Dixon	251 Dekalb	W0703

Approved By	Stephen Cicala
Resident Name	Peter Bolaji-Adio
Forwarding Mailing Address	Eviction (none given)
Date Resident Turned in Keys	05-11-2023

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Clean	Remove food in refrigerator	\$25.00
LIVING ROOM	Other	Repair	Remove bulk sofas and furniture.	\$250.00
LIVING ROOM	Walls / Outlets	Repair	Five (5) holes in walls.	\$125.00
DINING ROOM	Window coverings	Clean		\$0.00
KITCHEN	Floors	Replace	Replace entire floor. Warped from dog urine.	\$4000.00
KITCHEN	Kitchen Sink	Clean	Dishes and trash left.	\$50.00
KITCHEN	Other	Clean	Trash left in closet.	\$50.00
KITCHEN	Stove Knob	Replace	Replace stove, cannot be cleaned, dog hair.	\$881.00
BEDROOMS	Other	Clean	Remove bulk bed and furniture.	\$200.00
BATHROOM	Other	Clean	One cleaning charge for all cleaning needed.	\$183.24
DOORS	Hollow	Replace	Closet door broken.	\$50.00

PAINTING	Holes in Walls (Each Hole)	Repair	Dog odor, double coat of paint for the entire apartment.	\$1200.00
MISCELLANEOUS	Cleaning of Apartment	Repair	HVAC duct cleaning needed due to pet odor.	\$300.00
Additional Damage Charges				
Total Charges			\$7314.24	

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in walls 5 holes. \$125



Window: Ok

Window coverings:	Ok
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DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left in unit remove \$500



KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Drip Pan:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace dog unrine \$4000



Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty dishes left trash out \$50



Microwave:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash in closet \$50

Ok



Oven Door Handle:

Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok

Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty Food left \$50



Comment

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Not Ok
Charges Type	Replace
Charges	

Replace stove dog hair dirty \$881



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove furniture \$200



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok

Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok

ndow:	Ok
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LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Not Ok
Charges Type	Replace
Charges	
Comment	Door broke \$50



Solid Core & Steel: Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	



Over Dark Colors (Per Room): Ok

Wallpaper Removal (Per Room): Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Repair
Charges	
Comment	HVAC cleaning heavy dog smell \$300



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

## **OVERALL:**

Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

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Recident		
Mosiuciit		

Natalie Dixon



Technician	Natalie Dixon
Resident not available for signature	YES