



# Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
05-10-2024	Michelle Montalvo	Towers at Wyncote	0316-3

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Plank Flooring:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Plank Flooring:	Ok
Walls / Outlets:	Ok
Window:	N/A
Window coverings:	N/A

KITCHEN:	
Backsplash:	N/A
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok

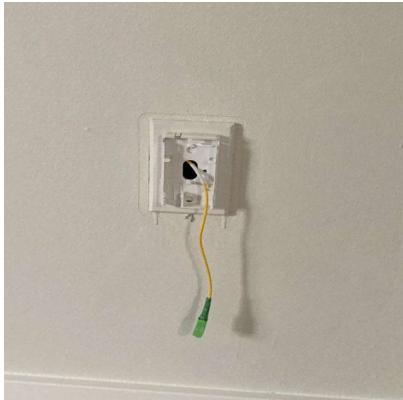
Ceiling Fan:	N/A
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
<b>Dishwasher:</b>	
Dishwasher Knob:	Ok
<b>Dishwasher:</b>	
Dishwasher Rack:	Ok
<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	N/A
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Painted over.



<b>Oven / Range:</b>	
Oven Cleaning:	Ok
<b>Oven / Range:</b>	
Oven door handle:	Ok
<b>Oven / Range:</b>	
Oven drip pan:	Ok
<b>Oven / Range:</b>	
Oven knobs:	Ok
<b>Oven / Range:</b>	
Oven Racks:	Ok
<b>Oven / Range:</b>	
Range burners:	Ok
<b>Oven / Range:</b>	
Range Hood:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	N/A

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Plank Flooring:	N/A

Walls / Outlets:	Not Ok
Charges Type	
Charges	0



Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	N/A
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	N/A
Mirror Cabinet:	N/A
Other:	Not Ok
Charges Type	
Charges	0
Comment	Both toilet valves have paint. Lots of visible dust in vent. Painted over screws.



Plank Flooring:	N/A
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	N/A
Soap Dish (Sink):	N/A
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	N/A

<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
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Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Not Ok
Charges Type	
Charges	0



Wallpaper Removal (Per Room):	Ok
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<b>CARPET:</b>	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok

Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Dryer Vent Check water filled to level identified:	Ok
Exhaust Fan:	Ok
Fan Blades:	N/A
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

<b>RENOVATED UNITS:</b>	
All electrical boxes are to be secure in place and not hanging.:	Ok

Disposal and dishwasher are to be plug in and not hot hard wired.:	Ok
Do not overload the circuits.:	Ok
Ground wires are to be hook up.:	Ok
Make sure all wires are connected properly and tight and correct wire nut use.:	Ok
No stabbing of wires into the back of outlet, they are to be put around the screw.:	Ok
On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.:	Ok
Plastic boxes are not to be surface-mounted, with a utility box.:	Ok

<b>BATHROOM RENOVATION:</b>	
Install new 1/2 inch ball valves and remove the old gates valves.:	Ok
Removal of all sheetrock in the bathroom.:	Ok
Remove of old drums trap and installing P traps for tub drains.:	Ok
Replace the 1/2 inch copper water lines.:	Ok
Using 1/2 inch hardi board around the wet area of the tub.:	Ok

Resident	
	
Lindy Community Representative Name	Michelle Montalvo
Technician	Michelle Montalvo
Resident not available for signature	