



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
05-05-2021	Marva Brown	Gateway Towers	C202

Resident Name	Tracey Randolph
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	05-03-2021

Damage Summary				
Main Category	Sub Category	Charges Type	Note	Charges
Oven / Range	Oven Cleaning	Clean		\$0.00
Oven / Range	Range burners	Clean		\$0.00
Refrigerator (Freezer)	Cleaning Refrigerator	Clean		\$60.00
Refrigerator (Freezer)	Refrigerator (Drawers)	Clean		\$0.00
Refrigerator (Freezer)	Refrigerator (Shelf and Bars)	Replace		\$40.00
KITCHEN	Floors	Clean		\$0.00
KITCHEN	Microwave	Clean		\$0.00
PAINTING	Holes in Walls (Each Hole)	Repair		\$40.00
PAINTING	Over Dark Colors (Per Room)	Repair		\$150.00
CARPET	Burns	Replace	Dye and bleach stains in carpet	\$175.00
CARPET	Shampoo 1 Bedroom	Clean	discoloration in carpet	\$0.00
CARPET	Stain Removal	Clean	Stains in carpet that cannot come out	\$0.00

MISCELLANEOUS	Removal Of Bulk Items	Clean	Large area rug not removed	\$50.00
MISCELLANEOUS	Remove Debris (Per Bag)	Clean	Removal of bricks and water jug.	\$25.00
<b>Additional Damage Charges</b>				
Total Charges				\$540.00

<b>LIVING ROOM:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

<b>Dishwasher:</b>	
Dishwasher Knob:	Ok

<b>Dishwasher:</b>	
Dishwasher Rack:	Ok

<b>Dishwasher:</b>	
Dishwasher Silverware Holder:	Ok

Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Fire Stops:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Other:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok

Owen / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Owen / Range:	
Oven door handle:	Ok

Owen / Range:	
Oven drip pan:	Ok

Owen / Range:	
Oven knobs:	Ok

Owen / Range:	
Oven Racks:	Ok

Owen / Range:	
Range burners:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Owen / Range:	
Range Hood:	Ok

Range Top:	Ok
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Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Shelf broken



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok

Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>BATHROOM:</b>	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok

Window:	Ok
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<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

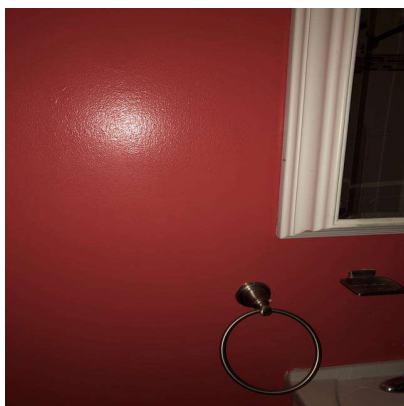
<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in walls



Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	



Comment	Two coats needed
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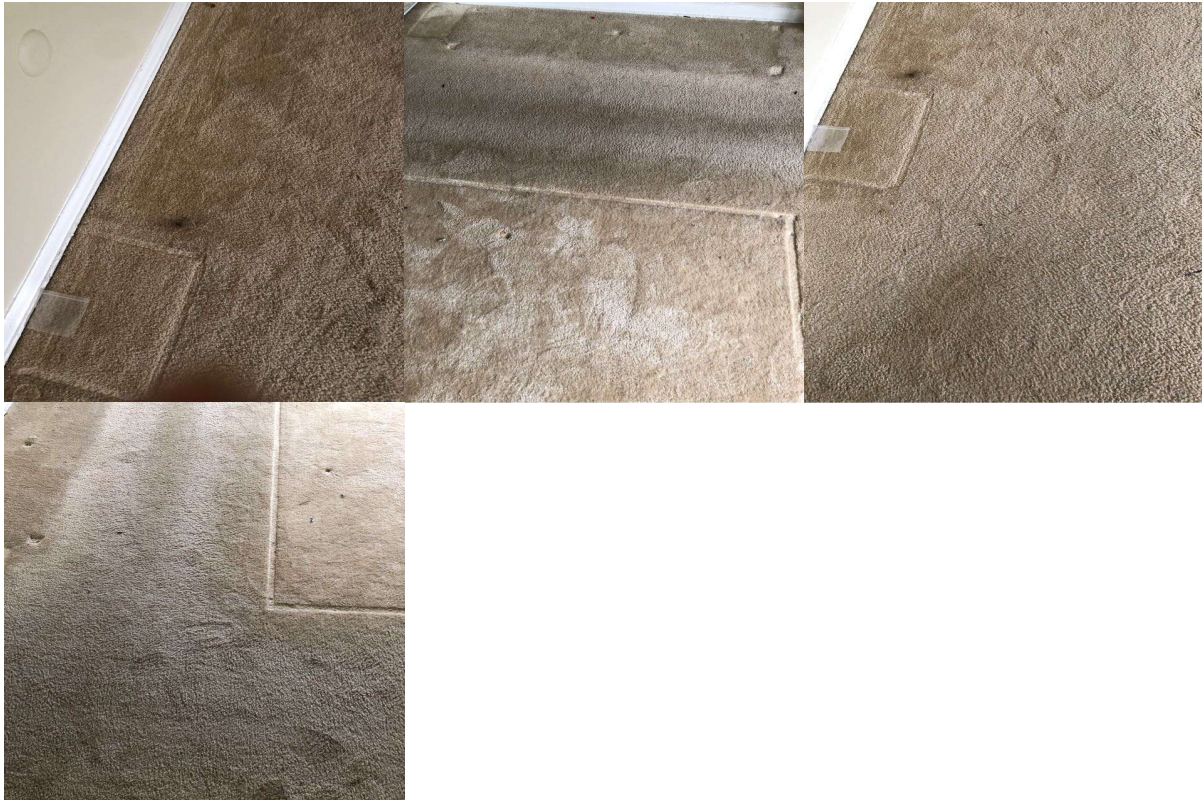
Wallpaper Removal (Per Room):	Ok
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CARPET:	
Burns:	Not Ok
Charges Type	Replace
Charges	
Comment	Dye and bleach stains in carpet



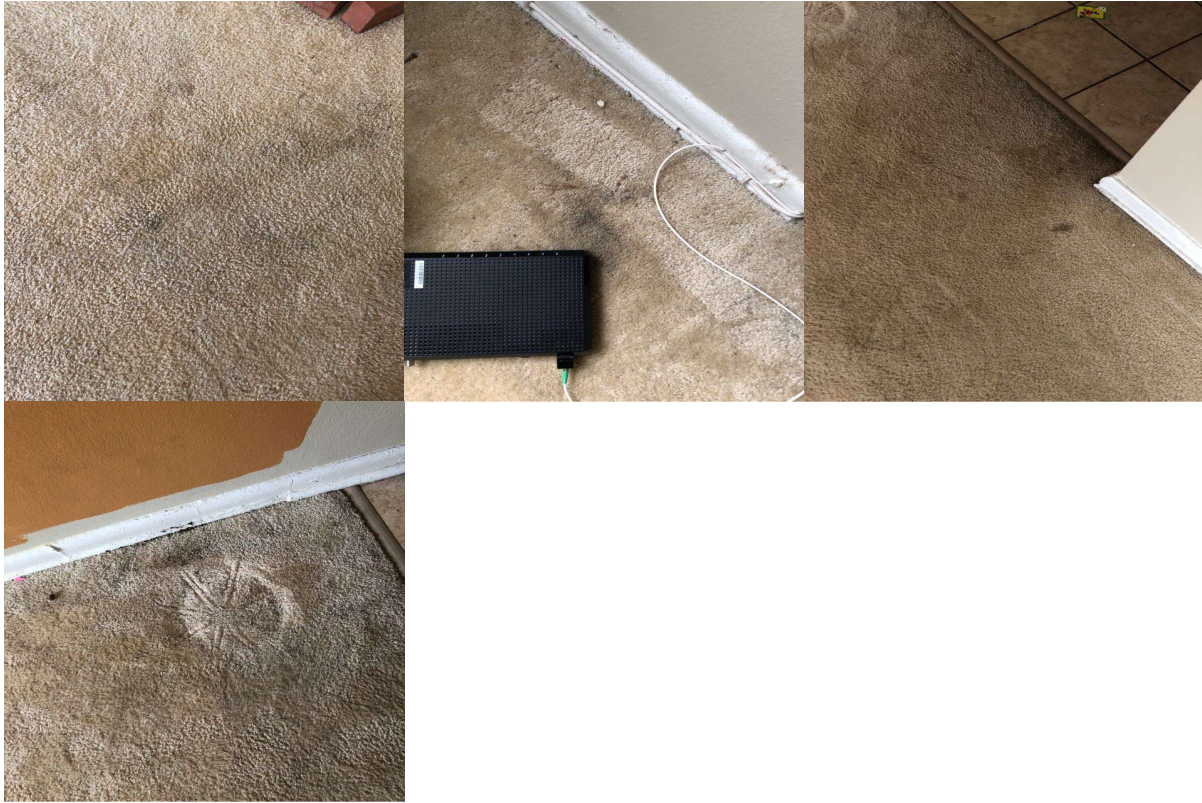
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok

Charges Type	Clean
Charges	
Comment	Carpet not shampooed



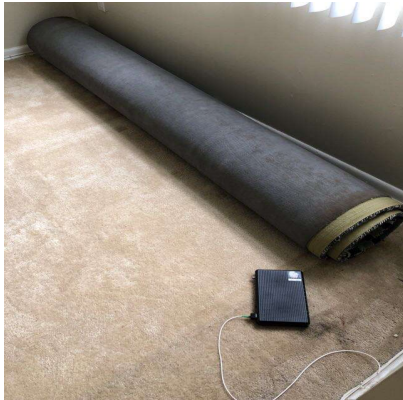
Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavily soiled areas





<b>MISCELLANEOUS:</b>	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok

Charges Type	Clean
Charges	
Comment	Large area rug



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	1 bag of debris



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

<b>OVERALL:</b>	
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Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Marva Brown
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Technician	Marva Brown
Resident not available for signature	YES
Resident refused Signature	NO