

Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
04-23-2020	Mecca Holloway	Joshua House	K0103

BATHROOM:	
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Ok
Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Ok
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Not Ok
Charges Type	
Charges	0
Comment	Tub is a little dirty and there is rust around the drain



Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Ok
Cleaning Bathroom:	Ok
Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok
Window:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Bathroom exhaust vent rusted



Is there signs of moisture from outside in the apartment?:	Ok
LOCKS:	
Door Lock:	Ok
Door Knob:	Ok

Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok
DOORS:	
Apartment Door:	Ok
Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
PAINTING:	
Over Dark Colors (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Wallpaper Removal (Per Room):	Ok
Border Removal (Per Room):	Ok
CARPET:	
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
MISCELLANEOUS:	
Remove Debris (Per Bag):	Ok
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok

Sliding Mirror/Glass Door (2): Ok Carbon Monoxide Detector: Ok Smoke Detector Alarm: Ok Fire extinguisher: Ok Cabinet Equipment: Ok Vinly Tile Kitchen: Ok Vinly Tile Bathroom: Ok Exhaust Fan: Ok Phone Jack: Ok Fan Blades: Ok Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings: Ok Outside Lights: Ok Stoppage by foreign object in any drain: Ok Thermostat Cover: Ok Cleaning of Apartment: Ok Common Area damaged during moveout: Ok OVERALL: Ok OVERALL: Ok Signs of Moisture inside the apartment: Ok Signs of Moisture outside the apartment: Ok	Vertical Blinds:	Ok
Smoke Detector Alarm: Fire extinguisher: Ok Cabinet Equipment: Ok Vinly Tile Kitchen: Ok Vinly Tile Bathroom: Ok Exhaust Fan: Ok Phone Jack: Ok Fan Blades: Ok Light Globes: Ok Door Intercom System: Ok Switch Plate Covers: Ok Rallings: Ok Ottside Lights: Ok Ctopage by foreign object in any drain: Ok Cleaning of Apartment: Ok Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.: Ok Signs of Moisture outside the apartment: Ok Cigns of Moisture outside the apartment: Ok Common Morea demarked the apartment: Ok Common Moisture outside the apartment: Ok	Sliding Mirror/Glass Door (2):	Ok
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Signs of Moisture outside the apartment: Ok	OVERALL:	
	Signs of Moisture inside the apartment:	Ok
Resident	Signs of Moisture outside the apartment:	Ok
	Resident	



Technician	Mecca Holloway
Resident not available for signature	
Resident refused Signature	