

Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
04-21-2022	Travis Poston	Towers at Wyncote	PH16-3

LIVING ROOM:	
Ceilings / Lights:	Not Ok
Charges Type	
Charges	0
Comment	Hanging lights over kitchen island are burnt out / don't turn on - Maintenance is already aware
Door / Closet:	Ok
Other:	Ok
Plank Flooring:	Not Ok
Charges Type	
Charges	0
Comment	Sweep debris



Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Verizon box left on wall



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Plank Flooring:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Not Ok
Charges Type	
Charges	0
Comment	Dirty spots



Cabinets:	
Cabinet Door:	Ok

Cabinets:	
Cabinet Handle:	Ok

Cabinets:		
Cabinet Shelf:		Ok
Ceiling Fan:	Ok	
Ceiling Light Fixture:	Ok	
Ceiling Lights:	Ok	
Cleaning of Stove:	Ok	
Counter Top:	Not Ok	
Charges Type		
Charges	0	
Comment	Clean better / has smudges	



Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Not Ok
Charges Type	
Charges	0
Comment	Cleaning inside dishwasher / has slight odor



Dishwasher Silverware Holder:		Ok
Orip Pan:	Ok	
Electric Meter:	Ok	
Faucet:	Ok	
Faucet Knobs:	Ok	
Fire Stops:	Ok	
Floors:	Ok	
Formica/Tiles:	Ok	
Garbage Disposal:	Ok	
Kitchen Sink:	Ok	
Microwave:	Ok	
Other:	Ok	
Oven / Range:		
Oven Cleaning:		Ok
Oven / Range: Oven door handle:		Ok
Oven / Range:		
Oven drip pan:		Ok
Oven / Range:		
Oven knobs:		Ok
Oven / Range:		
Oven Racks:		Ok
Oven / Range:		
Range burners:		Ok
Oven / Range:		
Range Hood:		Ok
Oven Door Handle:	Ok	
Oven Racks:	Ok	

Refrigerator (Freezer): Cleaning Refrigerator: Refrigerator (Freezer): Refrigerator (Drawers): Refrigerator (Freezer): Refrigerator (Shelf and Bars): Refrigerator (Shelf and Bars): Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Refrigerator (Freezer): Refrigerator (Freezer): Refrigerator (Freezer): Refrigerator (Freezer): Refrigerator (Freezer): Refrigerator (Shelf and Bars): Refrigerator (Shelf and Bars): Ok Refrigerator (Freezer): Refrigerator (Shelf and Bars): Ok Refrigerator (Freezer): Refrigerator (Shelf and Bars): Ok Refrigerator (Freezer): Refrigerator (Shelf and Bars): Ok	Range Top:	Ok	
Refrigerator (Freezer): Refrigerator (Drawers): Refrigerator (Freezer): Refrigerator (Shelf and Bars): Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Not Ok Rubber Stopper: Not Ok Charges Type Charges O Comment Missing Stove Knob: Ok Wall Outlets: Ok	Refrigerator (Freezer):		
Refrigerator (Drawers): Refrigerator (Freezer): Refrigerator (Shelf and Bars): Ok Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Ok Rubber Stopper: Not Ok Charges Type Charges O Comment Missing Stove Knob: Ok Wall Outlets: Ok	Cleaning Refrigerator:		Ok
Refrigerator (Freezer): Refrigerator (Shelf and Bars): Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Not Ok Rubber Stopper: Not Ok Charges Type Charges O Comment Missing Stove Knob: Ok Wall Outlets: Ok	Refrigerator (Freezer):		
Refrigerator (Shelf and Bars): Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Not Ok Rubber Stopper: Not Ok Charges Type Charges 0 Comment Missing Stove Knob: Ok	Refrigerator (Drawers):		Ok
Refrigerator (Freezer): Refrigerator Crisper Glass/Plastic: Ok Rubber Stopper: Not Ok Charges Type Charges 0 Comment Missing Stove Knob: Ok Wall Outlets: Ok	Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic: Rubber Stopper: Charges Type Charges O Comment Missing Stove Knob: Ok Ok	Refrigerator (Shelf and Bars):		Ok
Rubber Stopper: Charges Type Charges O Comment Missing Stove Knob: Ok Wall Outlets: Ok	Refrigerator (Freezer):		
Charges Type Charges 0 Comment Missing Stove Knob: Ok Wall Outlets: Ok	Refrigerator Crisper Glass/Plastic:		Ok
Charges 0 Comment Missing Stove Knob: Ok Wall Outlets: Ok	Rubber Stopper:	Not Ok	
Comment Missing Stove Knob: Ok Wall Outlets: Ok	Charges Type		
Stove Knob: Ok Wall Outlets: Ok	Charges	0	
Wall Outlets: Ok	Comment	Missing	
	Stove Knob:	Ok	
Washer/Dryer: Ok	Wall Outlets:	Ok	
	Washer/Dryer:	Ok	
Window Coverings: Ok	Window Coverings:	Ok	

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Not Ok
Charges Type	
Charges	0
Comment	Dark spots / stains in both bedrooms please steam clean or replace vacuum new carpets if replaced



Other:	Ok
Plank Flooring:	Ok
Walls / Outlets:	Not Ok
Charges Type	
Charges	0
Comment	Secondary bedroom outlet is broken / needs cover replacement



Window:	Ok	
Window coverings:	Ok	

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	
Charges	0
Comment	Clean inside primary bathroom stall shower



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Plank Flooring:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok

Charges Type	
Charges	0
Comment	Cleaning touch ups throughout already detailed per category
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Not Ok
Charges Type	
Charges	0
Comment	Threshold to enter the apartment is loose/ moves when stepped on should be secured



Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Not Ok
Charges Type	
Charges	0
Comment	Broken in secondary bedroom
Rallings:	Ok
Removal Of Bulk Items:	Ok

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Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Not Ok
Charges Type	
Charges	0
Comment	Clean window sills in living room and bedrooms

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

RENOVATED UNITS:	
All electrical boxes are to be secure in place and not hanging.:	Ok
Disposal and dishwasher are to be plug in and not hot hard wired.:	Ok
Do not overload the circuits.:	Ok
Ground wires are to be hook up.:	Ok
Make sure all wires are connected properly and tight and correct wire nut use.:	Ok
No stabbing of wires into the back of outlet, they are to be put around the screw.:	Ok
On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.:	Ok
Plastic boxes are not to be surface-mounted, with a utility box.:	Ok

BATHROOM RENOVATION:	
Install new 1/2 inch ball valves and remove the old gates valves.:	Ok
Removal of all sheetrock in the bathroom.:	Ok
Remove of old drums trap and installing P traps for tub drains.:	Ok
Replace the 1/2 inch copper water lines.:	Ok

Resident	Stephanie Espejo

Jana Jux

Lindy Community Representative Name

Travis Poston



Technician	Travis Poston
Resident not available for signature	
Resident refused Signature	