



Make Ready Checklist Inspection

Inspection Date	Technician	Property	Units
04-14-2026	Andrea Reusser	Overlook Apartments	5

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	
Charges	0
Comment	Door frame needs repaired, items need removed from back of door, window needs washed



Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
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Backsplash:	Ok
Cabinets:	
Cabinet Door:	Ok
Cabinets:	
Cabinet Handle:	Ok
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	
Dishwasher Knob:	N/A
Dishwasher:	
Dishwasher Rack:	N/A
Dishwasher:	
Dishwasher Silverware Holder:	N/A
Drip Pan:	Ok
Electric Meter:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Is there a FireAvert red box, plug, and solenoid?:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	
Charges	0
Comment	Dirty cleaner needs to come back



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok

Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Carpets need re vacuumed multiple times



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok

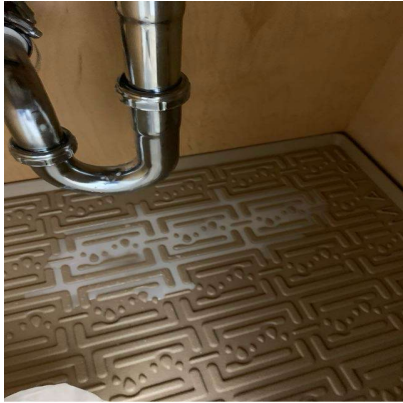
Charges Type	
Charges	0
Comment	Remove styrofoam backing from shelves



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	
Charges	0
Comment	Cleaning is terrible needs to come back



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Not Ok
Charges Type	
Charges	0
Comment	Leak under sink

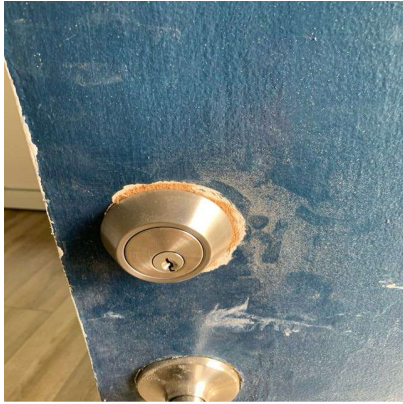


Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Not Ok
Charges Type	
Charges	0
Comment	Door doesn't close on own. Needs self closing hinges



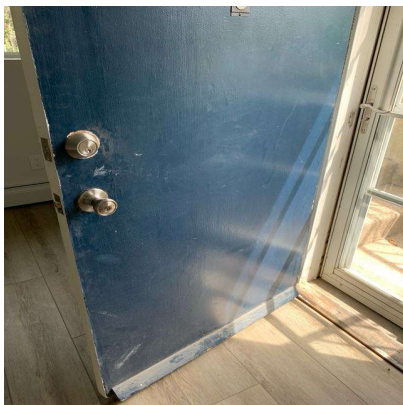
Fix Door when extra lock is removed:	Not Ok
Charges Type	
Charges	0
Comment	Needs painted and frame needs fixed



Mail-Box Lock:	Ok
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KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Not Ok
Charges Type	
Charges	0
Comment	Very dirty on outside



Apartment Door closes automatically:	Not Ok
Charges Type	
Charges	0
Comment	No



Frame:	Not Ok
Charges Type	
Charges	0
Comment	Needs repaired



Hollow:	Ok
Solid Core & Steel:	N/A

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

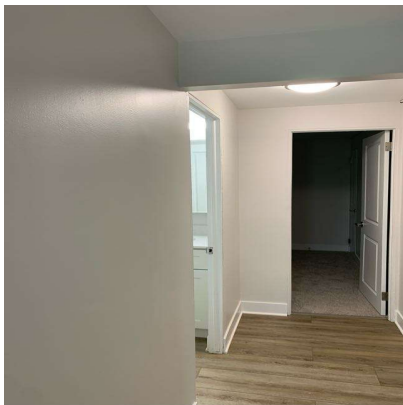
CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok

Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Not Ok
Charges Type	
Charges	0
Comment	Cabinet near microwave missing shelves



Carbon Monoxide Detector:	Not Ok
Charges Type	
Charges	0
Comment	Missing - to be installed



Cleaning of Apartment:	Not Ok
Charges Type	
Charges	0
Comment	Cleaners need to come back - dust still everywhere, including on tops of baseboards, outlets, floor and bathroom surfaces



Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	
Charges	0
Comment	Missing clips in back to prevent from falling over




Common Area damaged during moveout:	Ok
Confirm you have installed or there is in place a stainless steel toilet tank water connector.:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	N/A
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Comment	Fire avert
Light Globes:	N/A
Mini Blind(s) each:	Ok
Outside Lights:	Not Ok
Charges Type	
Charges	0
Comment	Fixture needs replaced



Phone Jack:	N/A
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	N/A
Smoke Detector Alarm:	Not Ok
Charges Type	
Charges	0
Comment	Missing -added to contractor punch list



Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Window Screen(s) each:	Ok
Window Sills:	Not Ok
Charges Type	
Charges	0

Comment	Dirty
	

OVERALL:		
Signs of Moisture inside the apartment:	Ok	
Signs of Moisture outside the apartment:	Ok	

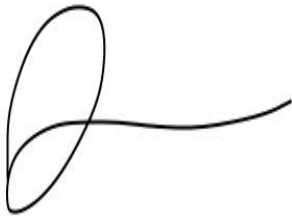
RENOVATED UNITS:		
All electrical boxes are to be secure in place and not hanging.:	Ok	
Disposal and dishwasher are to be plug in and not hot hard wired.:	Ok	
Do not overload the circuits.:	Ok	
Ground wires are to be hook up.:	Ok	
Make sure all wires are connected properly and tight and correct wire nut use.:	Ok	
No stabbing of wires into the back of outlet, they are to be put around the screw.:	Ok	
On GFCI outlets the hot wire goes to the line side on the fixture and not the load side.:	Ok	
Plastic boxes are not to be surface-mounted, with a utility box.:	Ok	

BATHROOM RENOVATION:		
Install new 1/2 inch ball valves and remove the old gates valves.:	Ok	
Removal of all sheetrock in the bathroom.:	Ok	
Remove of old drums trap and installing P traps for tub drains.:	Ok	
Replace the 1/2 inch copper water lines.:	Ok	
Using 1/2 inch hardi board around the wet area of the tub.:	Ok	

Resident	vacant reno
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Lindy Community Representative Name

Andrea Reusser

A handwritten signature in black ink, consisting of a large, stylized loop on the left and a long, horizontal stroke extending to the right.

Technician

Andrea Reusser

Resident not available for signature